

## Criteria wise Summary

### *Curricular Aspects :*

Institute is a Private College affiliated to Jiwaji University, Gwalior and various courses run by the institute have to adhere to the syllabus prescribed by the University. In every academic year, various committees are formed to work for effective implementation of curriculum, planning and delivery before the commencement of the new academic year. Faculty members are also the member of Board of Studies of Jiwaji University, Gwalior and at annual meet of the BoS of the College a review done regularly to keep in pace with the developments in respective fields to meet the requirement of academia, industry, profession and society and recommendations are forwarded to the university. The curriculum consists of all the relevant cross cutting issues such as Social Concerns, Professional Ethics, Gender Equality, Human Values, Environment and Sustainability. Core committee prepares the Academic Calendar and it is followed throughout the year. To ensure the completion of syllabus, the lesson plans/units maintained in the Teachers' Diary are strictly followed and reviews also conducted periodically at different levels. All the faculty members use innovative teaching methods such as ICT tools and e-content lectures and complete the course within the stipulated time. Remedial classes are conducted to resolve the problems. The College put emphasis on developing the knowledge and skills of the students. The college has smart-classrooms and ICT-related facilities that help students to understand the subject and get in-depth knowledge. In order to assess and monitor the effectiveness of the curriculum, the College has a robust Feedback system, and feedback is obtained from various stakeholders by the IQAC. In view of learning experiences, the College organises seminars, workshops, industrial visits, study tours, group discussion and guest lectures from time to time. Every year students have to undergo for project work, field work and internships so that they may have learning experiences from the field work.

### *Teaching-learning and Evaluation :*

In Institute good number of students are admitted every year. Average Enrolment percentage for last five years is 60.34 percent. The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners and due attention is paid to cater the needs of the advanced and slow learners through separate strategies. Every department conducts remedial classes, seminars, workshops, paper presentations and other activities such as coaching/guiding the students for Competitive Examinations like NET/ TET. University and Class toppers are honored with medals, certificates and cash prize in College Annual Function "VILAY" which gives motivation and inspiration to the fellow students of the college. The institute is concerned and uses innovative teaching methods for the learners such as Blended Learning, Constructive Approach, Cooperative Learning, Power Point Presentation (PPT), Online Classes, Group Activities, Project-based learning and focus on learning outcome. The institute has Student Centric Method under which field trip, study tours, Project work, Industrial and Institutional Visits are organised. Institute give emphasize on Experiential Learning, Participative Learning and Problem solving methodologies. Teachers use ICT enabled tools for effective teaching-learning process which includes the use of Smart Classrooms, labs and seminar halls of the institute with LCD projectors and other gadgets. E-learning resources and online classes are promoted by the college in order to make teaching learning more impressive and interesting. All study material and assignments are sent to the students through the Whatsapp groups and email. The Institute has robust and transparent internal assessment system. Notices are displayed on the website and college notice board to communicate information related to internal assessment of the students. Exams are conducted and finally, marks obtained by the students are sent to the Jiwaji University. In strict compliance with the objectives of Outcome Based Education (OBE), the Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs) are framed by the department and same are displayed and communicated on Website, Class rooms and Department Notice Boards. Institute conducts an online Student Satisfaction Survey (SSS) regarding T.L.process and it is circulated to each and every student and their feedback.

### ***Research, Innovations and Extension :***

The institute offers 5 academic programmes and gives emphasis on research and innovation; Institute has four teachers recognized as research guides from the University. Institute has been involved in so many extensions activities such as educational drive, Membership and collaboration of Research Institutions, Health awareness programmes, Cleanliness drive/environmental awareness drive, Blood Donation drive, Regular community programs and Helping to the Poor. Teachers published 10 research papers in the Journals notified on UGC website during the last year. Institute is lifetime member and donor of Research institution “All India Association of Educational Research (AIAER)” and “International Forum of Researches in Education (IFORE)”. The Institute has NCC unit (Girls and Boys) and under the banner of NCC students organize various social outreach programmes and learn the concept of social responsibility and practice for it. Institute organizes Workshops/Seminars/Conferences on every alternate year to develop the research aptitude among students and faculty members. It also organises Health Awareness Programme, Swachh Bharat Abhiyan Pakhwada, Donation Drive - Blood Donation camp with Red Cross Society organized by the institute where maximum faculty and students donated blood for the charity. Regular community Programs are organised, students visit the villages for creating awareness on life skill through continuous interaction with the people. During the tough time of pandemic Institute has organised 3 (2019-20) extension activities in collaboration with the outside agencies. During last three years Institute has entered in MoU with Number of functional MoUs with Orian Initiatives (2020), S-VYASA (2020) and Sport Authority of India (2021).

### ***Infrastructure and Learning Resources :***

Institute provides the best infrastructure and facilities that helps in the academic growth of students and faculty. The campus and the hostel are wi-fi enabled. There are 30 classrooms with all fixtures and furniture's. There are 13 laboratories. All laboratories are fully equipped with internet. The college has one Wi-Fi enabled conference hall with a projector and seating capacity of 200. The college has two libraries one for NCTE courses and other for General courses having 13666 books and subscription of 20 print journals. In addition to this, there are 70 CDs of various curriculum available. All the books in both the libraries are barcoded. The library has LIBSYS Software (automation) since 2008 for keeping the e-record as well as computerized issue-return system. Institution has subscription for the e-resources. The Institute has one of the finest sports facilities in Central India. Also there are some very renowned coaches as alumni of this institute one notable name is Reena Khokhar - Indian Hockey Team, Tokyo Olympic 2020. The Indoor stadium is one of the best among private institutions. The total area of the Indoor sports facilities is 3227.755 sq.mtr. and outdoor sports facilities with total area of 39571.94 Sq mts In sports period students are motivated to go to the sports facilities and participate in the games/sports of their choice. For cultural activities college has amphitheatre in which cultural activities are performed. ICT & ET Lab, Psychology Lab, science & Math. Lab, R & D Cell & Smart Class equipped with desktops have the latest configuration systems as per requirements of the course curriculum. Beside this Institute has a separate cell to take care of the college website, facebook pages and whatsapp groups. The 24X7 electric supply is ensured through a Genset of 36 KV, Fire extinguishers are placed at different locations for emergency use, The 24X7 security of the campus is maintained. It has finishing school which is unique feature of the Institute.

### ***Student Support and Progression :***

Students are benefited by scholarships and freeships provided by the Government and Institution also provide scholarship to needy students. For the purpose of Capacity building and skills enhancement initiatives Institute has started some programme such as Soft skills, Language and communication skills, Life skills (Yoga, physical fitness, health and hygiene) and ICT/computing skills. The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases, Implementation of guidelines of statutory/regulatory bodies, Organisation of wide awareness and undertakings on policies with zero tolerance, Mechanisms for submission of online/offline students' grievances and Timely redressal of the grievances through appropriate committees. Students have

participated in number of sports activities as an individual or in team at National level and were awarded. The institute ensures student representation in various committees and bodies like Placement Committee, Grievance Committee, Anti -Ragging Committee, Cultural Committee, Hostel Committee and Alumni Committee. The sports committee persuade/motivate the students to come in large numbers to participate in the sports events and also take up various responsibilities on the field. organizes various sports events. Hostel Committee: Students take care of morning/evening prayers, Daily Yoga, roll call and they also maintain the recreation room and sports facilities in the hostel. Annual function "VILAY", Youth Day, Independence Day, Republic Day etc. they take care of cultural events, sponsoring and management by the student committee. Institution has a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services. The Alumni Association adds alumni members every year. IPS alumni contribute to the development of its alma-mater through monetary and non-monetary means. IPS alumni are internationally placed so the members of Alumni association employed in the different organization contribute by helping the student in the placement by providing them the international platform. Every two year Institution organizes Alumni meet to provide the round table forum to share their feeling and experiences of the corporate world with the students. Some of the alumni are having their own start ups while some of them are entrepreneurs.

### ***Governance, Leadership and Management :***

The governance of the institution is reflective of and in tune with the vision and mission of the institution. The main focus of the college always remains on its vision and mission. The priority of the institution is to offer holistic education and all-round skill development of the students as is our Motto "Planting Future". The governance of the college, steered by a Governing body at the apex level, is participatory decentralized, transparent and transformational. It is comprised of members from the parent society named as Deendayal Krishi Avam Gramin Proudhyogiki Vikas Sansthan and Governing body of the college.

The policies are designed in a democratic and transparent manner in alignment with the vision and mission of the institution. Teacher representatives serve in staff council committee, Internal complaints committees, Grievance Redressal committee, Anti Ragging committee, Examination committee, Research committee and library committee and also engaged in execution and monitoring of programmes. Every faculty in the college is a Head/member of two or more committees in the college. Teachers engaged in overall functioning of the college through the staff council. Teacher in-charge functions as part of a larger, systematized grid of consultation and discussion with the Principal, IQAC and with related staff council committee. The Governing body of college formulates strategic plans in liaison with the vision and mission for educational excellence, ensuring holistic development of the students. With the input and guidance of Management, Director, CAO and IQAC cell. The institution has clear cut rules for appointment, service and procedure from entry to exit for which it works through the committees such as Governing body, Management Committee, Counselling & Admission Committee, IQAC and Staff council. The institution has effective welfare measures for teaching and non-teaching staff, faculty are encouraged to register for Ph.D. attend Conferences, Seminars, and Exam related work beside this Common welfare such as P.F., Fee concession is given to staff children Casual leave, maternity leave are granted as per policy. The institute follows a comprehensive mechanism of reviewing the teaching learning process and learning outcomes. The Academic and Administrative Audit (AAA) is the primary teaching learning review conducted every semester.

### ***Institutional Values and Best Practices :***

Institute is co-educational and initiates most of the activities which promote gender equity and sensitization in every situation of student's life. The college provides a safe and secured environment and has become the most preferred co-educational institute in the region. Equal opportunity is given to both girls and boys from Academic to Extra and Co-curricular activities. Campus is free from ragging and harassment with no complaint reported from the student's side in the history of Institute. Institute offers support services through mentoring and counselling to ensure the physical and mental well-being of the students. Self-defence training programmes for female students are organized. Solid waste management and water conservation facilities are available in the institution, that promotes green campus initiatives. The Institution has a prescribed code of

conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard and same are displayed at proper places. Institute has rigorous academic environment with good academic result Institute is leading in sports and other activities celebrations and it organises co-curriculum activities like International Yoga day, World AIDS Day, Days of International Importance like Independence Day, Republic day, and National Sports day on the birthday of Major Dhyanchand and Youth day observed with patriotic spirit, Teacher's day, National Education day, Hindi Diwas, Gandhi Jayanti are organized with zeal. Institute has its two best practices 1. Promotion of Sustainable Environment 2. Effective use of Information and Communication Technology. The institute makes continuous efforts to reflect its vision, through various activities. The students, who come from weaker sections with very low income, are gives fee concession to any extent so that they get education with peace of mind.