

Executive Summary

Institute of Professional Studies, Department of Physical Education, Gwalior was established in 2005 by the dynamic group of “Deendayal Krishi Avam Gramin Prodyogiki Vikas Sansthan” consisting of vision any people with an aim to address the growing demand for high quality human resources worldwide. The group is headed by its Chairperson Mrs. Shobha Mishra. The Institute not only imparts value based education but an experience where everyone associated is a part of dream, a mission to see a qualitative change in the educational scenario of the state. We believe that our youth have the intelligence, the talent and the potential to be the most successful people.

Institute of Professional Studies is one of the Institutions under the group of IPS Group of Colleges. The other colleges run by the group are Institute of Professional Studies-College of Pharmacy, Gwalior and IPS College of Technology & Management, Gwalior.

Institute of Professional Studies is located at Shivpuri Link Road. This college is affiliated to Jiwaji University, recognized by NCTE, Bhopal and approved by Madhya Pradesh Higher Education, Bhopal. The College runs Department of Education and Department of Physical Education. Department of Physical Education has B.P.Ed. and M.P.Ed. course. All the courses are self finance private and the resources are mobilized through fees and contribution from Management.

Providing a competitive environment, the College has adopted a dynamic, global and holistic approach to education, as well as research and development. Keeping abreast

of modern developments, the Institution is constantly restructuring itself and renovating its physical infrastructure as well as its research and education facilities.

1. CURRICULAR ASPECTS

The Department follows the curriculum designed and prescribed by the Jiwaji University. It offers the one year Bachelor course and two year Master's Degree course . Both the courses are offered in semester mode. The Teaching-learning process aims at achieving not only professional/academic development of the students but also their overall personality. The course is designed to enable students develop their physical fitness and perfect movement skills which they subsequently put into practice as teachers at the basic and secondary levels. The fundamental goal of the physical education program is to prepare students for challenges by providing opportunities to attain skills and knowledge to be physically active as part of a healthy lifestyles. They are trained to become competent in movement forms, motor skills and social skills and enjoy their profession while not compromising safety. Guest lectures by eminent personalities in the relevant area, workshop and leadership camps are also modes of importing quality education. This commitment towards education has enabled us to be consistently ranked among the finest Institution in Mahdy Pradesh. Different committees like internal quality assurance cell, Admission Committee, Library Committee, Cultural and Sports Committee, Examination Committee, Women Ant Harassment Cell, Research Advisory Committee function effectively to improve the quality of curriculum.

2. TEACHING –LEARNING EVALUATION

The Teaching-Learning process is strengthened through lecture, seminars, paper presentations, University sports and leadership camp activities. The latest ICT equipment substantially contribute to the teaching-learning process.

The classes are handled by qualified full time faculty members. The teacher educators are encouraged to keep abreast of latest developments in their respective subjects through Well Equipped Library, Seminar, Participation, Writing articles in leading journals facilities of well equipped Computer Laboratory and Internet Facilities, Smart Class, good Indoor and Outdoor Stadium are extended to all teachers and students. Library has a good collection of books, encyclopedias, journals and reference books.

The pass percentage of students have been quite impressive and got place in University merit list also. Weaker students are given remedial teaching. The tutor mentor system is successfully conducted to elicit the problem of the students. Counseling is provided for the needed students. The student-teachers are continuously evaluated by conducting unit test, and pre sem exam awarding internal marks 25 & external evaluates carrier 75 marks.

3. RESEARCH, CONSULTANCY AND EXTENSION

Being a self finance private institution it has no research projects from Govt. agencies, but the management has encouraged our faculty members providing incentives, to conduct national and international seminars, workshops publishing the journal totally financed by the management. The students are also motivated to present the paper in the

seminar. Our staff members have presented papers in the seminars and workshops organized by other universities and colleges. Faculty members have availed the opportunity to attend the orientation and refresher courses on academic leave.

4. INFRASTRUCTURE AND LEARNING RESOURCES

The campus has **10.26 acres** of land which has a vast scope for expansion of academic activities. The total built up area of building is **7012.55sq. mts.** Well furnished, classrooms, sophisticated laboratories, multipurpose hall, smart class, ICT facilities, computer center, Indoor & outdoor stadium having Gym (lower & upper), shooting range, jacquee, sauna bath, steam bath, Indoor basketball, badminton, in outdoor 400mt. track, hockey & football, Kho-Kho grounds, boxing ring, swimming pool are utilized by staff & students on regular basis.

The college library has a very good collection of over 7000 books in which more than 3000 books are for physical education. Many magazines, periodicals, journals and technology aided learning which enable the students to acquire information, knowledge and skill required for the study are available. The library is kept open in all working days from 9:30 to 4:00pm. The library is automated with the help of library software Libsys.

The college has both boys' & girls' hostel. Boys hostel of 180 capacity in college campus and the girls hostel with a capacity of 50 is in the city. Bus facilities are available to commute daily to and from the city. Wi-fi facility is available in hostel & department both.

5. Student Progression and Support

Since the above said programme, are physical activity and skill oriented. The candidates seeking admission in B.P.Ed., and M.P.Ed., programme have to undergo a physical efficiency test, By conducting these tests, the institute ensures preparedness of the candidate for the programme opted by them. In these camps, the students of our college have chances to interact with national coaches and players to get some exposure in learning and coaching aspects. University rank holders are given cash awards. Further incentives are given for sports achievements. Our college has grievance redressal mechanism. The students have representation in various committees like Intramural Committee, Mess Committee, Research Development Committee and the Journal Committee.

The college committee issues policy direction to the college. Various committees have been constituted for curricular, co-curricular and extracurricular activities. The IQAC also plays a role in quality assurance. The class coordinators with the help of the Students' Redressal Cell, the grievances of the students, if any are properly settled. The Women's Welfare Committee takes care of the women related activities. A constructive learning atmosphere prevails in the college.

The institution has the following mechanism for Quality Assurance Management Committee, Constitution of Internal Quality Assurance Cell, Staff Counsel, Staff Selection Committee, Women's Welfare Committee and Parents Meet.

6. Governance and leadership

Our college has a number of bodies and committees which strive for the effective organizational set up and good management. These bodies and committees discuss various issues and complex matters in depth and recommend the decisions to the department through the Principal. This enables wider participation of the faculty and others in decision making. The practice of delegation of powers to the committees has led not only to a sense of involvement of faculty members but also for a speedy and effective administration.

Our Management deserves the right to strengthen the resources base of the college. All items of expenditure are budgeted and there is transparency in all transactions. It also deserves to initiate good welfare schemes for the faculty and the students. Training programme for the staff are arranged periodically for refreshing their subject matter.

7. Internal Quality Management

All academic and administrative officials of the college are committed to provide best quality education in line with requirements and satisfaction of the students and their recruiting bodies.

Criterion I - Curricular Aspects

1.1 Curriculum Design and Development

1.1.1 State the objectives of the institution and the major considerations addressed by them? (Intellectual, Academic, Training, Ensuring access to the disadvantaged, Equity, Self development, Community / National Development and so on)

One of major National goals of post independent India has been to build a physically fit and healthy nation. India is known a young country consisting of young 50% young population of its citizens belonging to the age group of 10 – 35 yrs. It therefore becomes imperative to give focus for the development of this segment of population. Health of the nation will therefore depend largely on the proper development of this group.

Keeping this goal in mind the Institute took the resolution to open up a physical education department with a committed band of physical education teachers who enhance academic knowledge and physical fitness of school going children and young persons.

Objectives:

The objective of the Institute therefore has been to produce competent and committed physical education teacher/Institute in the country, who can play significant role in achieving the national goal. The objectives of departments are:-

- Opening new avenues in Physical education for the untapped youth population.
- Producing high quality graduates and teacher educators
- Providing high standard Sports facilities to the students.
- Developing competent faculties in physical education.
- Generating mass interest in sports and related fields.
- Creating Excellent sports infrastructure for National & International competitions.
- Blending of Yoga, meditation, human values and physical education.
- To serve as a centre of excellence for Applied Research Promote and disseminate research in this field.
- To promote mass participation in Physical Education and Sports among all.
To undertake research projects of National importance to improve the Standard of sports performance of Indian Sports persons

1.1.2 Specify the various steps in the curricular development processes. (Need assessment, development of information database pertaining to the feedback from faculty, students, alumni, employees and academic experts, and formalizing the decisions in statutory academic bodies).

Keeping the national goal in view the national commission on youth set up by the Prime Minister recommended launching of physical fitness programme for

all children and young persons. Based on the recommendations and further gradual development on the recommendations national education policy has been formed. The education policy over the years has emphasized on physical fitness. This led to drawing up physical education, national sports policy and emergence of various physical education colleges/Institutions developing balanced personality through physical culture and advancement of sports and games.

The education policy has been the guiding principle in designing curriculum for physical education course. Different universities are designing the curriculum keeping the National policies in view and considering the emergence needs.

This Institution being affiliated to Jiwaji University is following the curriculum prescribed by Jiwaji University.

1.1.3 How does the Institution ensure that the curriculum bears some thrust on national issues like national integration, Health and fitness, environment, value education and ICT?

As explained in the forgoing sector, curriculum has been designed keeping the national goal of maintaining physical fitness and building healthy nation in mind.

1.1.4 Does the institution make use of ICT for curricular planning? If yes give details.

Since the department follows the curriculum designed by Jiwaji University, Gwalior hence having limited say in making major changes.

1.2 Academic Flexibility

1.2.1 Does the syllabus in each course and in each section, offer flexibility in terms of theory and activity options? If yes, give details.

Out of the curriculum given by University, the Institute/Department has the liberty to select the theory and practical sets.

1.2.2 Is there a plan to diversify the courses with special emphasis on fitness, recreation, competitive sports etc., to suit different levels of education? If yes, give details.

The college is bound to abide by the norms of the affiliating university. The Institute does not have the option to diversify the course on its own but to follow the university.

Therefore the Institute does not have any immediate plan to diversify its courses. It will rather focus its attention to maintain the quality of the current courses at hand.

1.2.3 Is the time-allotment approach for practicals based on scientific principles governing activities? If yes, give details.

Yes, based on the scientific principles the following time frame is allotted
for practicals

6.00 a.m – 7.00 a.m : General physical fitness conditioning for all the students

7.00 a.m. – 8.00 a.m : Athletics for M.P.Ed.,

Indigenous activities for B.P.Ed.,

2.30 p.m – 4.00 p.m : Specialization for M.P.Ed.,

Game Instructional Class for B.P.Ed

4.30 p.m – 5.30 p.m. : Team Practices

1.2.4 What value added courses have been introduced by the Institution during last three years which would for example: develop communication skills (verbal and written), ICT skills, life skills, Community orientation, social responsibility and others.

NA, but Institute has taken initiative in arranging special classes for communication skills, ICT skills and Social responsibility.

1.2.5 Furnish details on the following aspects of curriculum design

i. Interdisciplinary / multidisciplinary strategies

Physical Education programme is inter-disciplinary in nature. It embraces other sciences like Anatomy, Physiology, Bio-Mechanics, Kinesiology,

Psychology, and Sports Medicine. This inter disciplinary nature of the curriculum is well presented in the course contents of B.P.Ed., M.P.Ed.

To enhance performance in games and athletics, the knowledge of the principles drawn from other courses has been well utilized.

ii. Promoting self-learning

To promote self-learning, all students are assigned to conduct Project, Track and Field Meet in which students are engaged in marking the track and field and officiating the events. Further, the students are sent to the nearby schools, to conduct the Sports and Games of those schools.

iii. Internship approach to practice teaching

NA

iv. School experiences

The various schools invite our B.P.Ed. and M.P.Ed students to assist their schools in organizing intra-mural and extra-mural tournaments. In fact, students are officially invited by schools to mark the track, officiate and organize the Annual Sports Meets and other similar activities.

v. Community work

In the month of May and June, Department organised summer camp in which parents used different Indoor (Badminton, Basketball, Gym, Billiard, Squash etc.) and outdoor (swimming) facilities also with their children. Indoor stadium are made available for the use of local community with nominal fee.

vi. Work experience/SUPW

NA

vii. Health and Physical Fitness

The basic and advanced skills of various games are taught. The various techniques, tactics and strategies and coaching pedagogies are also taught to our students. The subjects like Anatomy and Physiology, Exercise Physiology, Kinesiology, Sports Biomechanics, Sports Psychology, and Sports Sociology are included in the curriculum to promote sports science oriented teaching. The paper titled “Management in Physical Education” helps the students to understand sports management. Further by conducting annual track and field meet, and intra-mural tournaments, the students get experience in adopting sports management techniques. In our college we are having very good sports facilities like physical fitness centre, indoor stadium, standard 400 mt. track and play fields, which helps the students to get adequate exposure towards health and physical fitness.

a. Promoting skill-oriented learning

Yes

b. Sports excellence-oriented learning

Students participate and learn their specialized sports skills under the supervision the faculty and also participated in inter-collegiate, inter-varsity and other competitions.

c. Sport science-oriented teaching

All the subjects are related if sports sciences like anatomy, exercise physiology, sports coaching sports biomechanics, kinesiology, and corrective in physical education are being taught in their curriculum development in the college.

d. Sports management learning experiences

Fitness, self defence and yoga camps are being organized in the colleges for whole IPS Groups as well as for people from outside.

e. General well-being pedagogy

Already discussed in above sub points.

f. Innovations

The teacher educator and pupil teachers collect more information from websites to find useful teaching ideas and to seek more academic knowledge. They consult good quality literature on education like journals, magazines and surveys to enrich their cognitive aspect.

1.3 Feedback Mechanism

1.3.1 How does the Institution encourage feedback and communication from the Students, Alumni, Employers, Community, Academic peers and other Stakeholders?

Although the institution is not authorized to make changes in the curriculum set by the affiliating university, the Institute as part of its normal

process collects feedback from the students through discussion/interaction in the class. The recruiters like school, health club, fitness centre, coaching centers also give feedback, during their placement visits in the Institute. The guest faculties and alumina working in different sectors in the field of physical education, sports and games are also invited to give their views and suggestion on the new thrust areas. Thus, this collected information is passed on to the policy makers.

1.3.2 Is there a mechanism for analysis and use of the outcome from the feedback to review and identify areas for improvement and the changes to be brought in the curriculum?

The feedback collected through the above mentioned formal and informal ways are placed in the periodical meetings of board of studies of the affiliating university, where discussions are held on all such suggestions and decisions are taken to make required changes improvement in the curriculum every year.

1.3.3 What are the contributions of the institution to curriculum development? (Member of BOS, Sending timely suggestions to the University on other agencies responsible for curriculum development, feedback, etc.)

As mentioned earlier, curriculum is designed by the Board of studies of the university. However, there is occasional scope for representation of the Institute is the Board of studies of university and in the meeting of BOS, views of the Institute based on the analysis of feedback obtained from various

stakeholders are shared. The suggestions so placed in the BOS are duly considered.

1.4 Curriculum Update

1.4.1 What are the strategies adopted by the Institution for curriculum revision and update? (Need assessment, student input, feedback from practicing schools etc.)

As stated in the foregoing section, opinions/suggestions based on the feedback, experience gained while conducting the course are placed before the BOS for its consideration.

1.4.2 How frequently do the theory/activity syllabus and teaching strategies undergo revision in the light of global developments in sport activities and sport sciences? Give details on the major revisions that took place during last five years?

With the limited scope, the Institution can place its suggestions and recommendations before the BOS regarding modifications to the syllabus. The university and its BOS make revision taking into consideration of the providing needs in the global perspective.

Generally quarterly meetings of the board of studies are organized to discuss the syllabus and the suggestions forwarded by the Institutions. The outcomes of such meetings are forwarded as recommendations of the board of studies for the final

decisions of executive council of the university. The approvals made by executive council of the university in the meeting for making certain changes in the syllabus are forwarded to the Governor of the State. After the approval of His Excellency, the Governor of the state, as chancellor, the changes in the syllabus are notified in the Gazette notification. After the notification the university incorporates these changes in the syllabus ones a year, if any.

1.4.3 How are the curricular (teaching- learning processes), co-curricular and extra-curricular programmes planned, (developing academic calendar, communication across the institution, feedback) evaluated and revised to achieve the objectives and effective implementation of the curriculum?

As above

1.5 Best Practices in Curricular Aspects

1.5.1 What are the quality sustenance and quality enhancement measures undertaken by the institution during the last five years in curricular aspects?

- Indoor Stadium is established in our college at International Standard. It was the selected venue for international participating team of Association of Indian Universities (AIU) for practice. By this, the quality enhancement of the student is ensured.
- State Badminton Academy used our Indoor Badminton facilities for three month practices.
- New Fitness Center is established in our college for teaching practical classes in exercise training.
- Computer laboratory is established in our college recently which helps the students to get computer knowledge, which is essential, now-a-days.
- Well established laboratories in Anatomy and Physiology, Sports Psychology, Human Performance, Sports Medicine & Educational Technology and Sports Bio-mechanics are established in our college. These laboratories help to enhance the quality of the students.
- To update the knowledge in the current subject the faculties are sent to refresher and orientation courses.
- To enhance the knowledge of the students, guest lectures are arranged by inviting experts from various fields.

- Remedial courses are conducted to sustain the quality for the academically weak students.
- Periodical feedback has been obtained to ensure quality sustenance and enhancement.
- Academically bright students are given cash awards during the College Annual Function to get the university ranks.

1.5.2 What innovations/best practices in ‘Curricular Aspects’ have been planned and implemented by the institution?

- International Standard Indoor Stadium is established in our college.
- Well established sports science laboratories.
- Well equipped fitness center.
- Slow learners are given remedial coaching.
- Proper guidance is given to the brilliant students to go for higher studies.
- Faculties are sent to Refresher/Orientation courses.
- Guest lecturers are arranged.

Additional Information to be provided by Institutions opting for Re - accreditation / Re –assessment

1. What are the main evaluative observations/suggestions made in the first assessment report with reference to Curricular Aspects and how have they been acted upon?

NA

2. What are the major quality sustenance and enhancement measures undertaken by the institution since the previous assessment and accreditation?

NA



Criterion II: Teaching-Learning and Evaluation

2.1 Admission Process and Student Profile

2.1.1 Detail on the admission policy and admission processes (defined criteria for admission, transparency, adherence to the decisions of the regulatory bodies, equity, access, etc.) of the Institution?

Admission of the students is based on their merit at the qualifying examination, entrance test and the norms framed by Department of Higher Education, Govt. of MP and Jiwaji University for B.P.Ed. & M.P.Ed. Students are selected through a systematic procedure based on marks secured in Entrance test. For reserved category, there is a relaxation in the qualifying marks.

2.1.2 How are the programmes advertised? What information is provided to prospective students about the programs through the advertisements, prospectus and other published material of the Institution?

College releases Advertisements in leading State Newspapers, displayed on the College Notice Board, Website, Hoardings, Brochures, through Carrier Fair & Personal Counseling. The Prospectus and Websites focus the facilities available in the college like Faculty, Labs, Library, Hostel, Transportation, and Infrastructure.

2.1.3 How does the Institution monitor admission decisions to ensure that the published admission criteria are equitably applied to all applicants?

The Registration forms received are well scrutinized by the admission cell and a list of eligible candidates is tabulated and the rank list of candidates is prepared based on the marks obtained in the qualifying examination and entrance test. The guidelines of Higher Education Department, Govt. of M.P. and Jiwaji University are followed for admissions. The rank list is displayed on notice board and the communication about selection is sent to the students by post & telephonically. The whole process is transparent and foolproof.

2.1.4 Specify the strategies if any, adopted by the Institution to retain the diverse student population admitted to the Institution. (e.g. individuals from diverse economic, cultural, religious, gender, linguistic, backgrounds and physically challenged)

Admissions are given according to the norms of Higher Education Department, Govt. of M.P. The college forwards the application Forms of SC, ST and OBC students to apply for scholarship to the concern department. The Management also grants fee concession to the deserving candidates, who are economically weak. The students from North Eastern and Southern states are given due attention and tutorials specially are organized for them and one to one counseling is done if needed. As per Govt. policy physically challenged aspirants are not eligible for Physical Education courses.

2.1.5 Is there a provision for assessing students'/ trainees' knowledge, physical fitness and skills required for the various options offered under the programme? If yes, cite examples.

Orientation & induction programme is organized through which the students are apprised about the programme and initiated towards their profession. During orientation program, through interaction, the assessment is done on the present level of skills and knowledge.

2.2 Catering to Diverse Needs

2.2.1 How are the barriers to student learning identified, communicated and addressed? (Conducive environment, infrastructure, access to technology, teacher and other learning resources, teaching-learning strategies etc.)

The Institution has developed excellent physical and academic infrastructure and thereby ensuring good learning experience and environment.

The Institution is equipped with well maintained Laboratories, Library, Indoor and Outdoor Stadiums, Playgrounds for almost all the games, IT Lab, Rest room, Sick room, Toilet, spacious & ventilated classrooms capable of adapting to teaching aids.

Transport facility run by our college is available from all corners of the city.

2.2.2 What are the activities envisioned in the curriculum for students to understand the role of diversity and equity in teaching learning process?

The learners are encouraged and facilitated to enhance learning beyond the specified curriculum through excellent support by experienced faculty, learning resources in terms of library, smart class, internet access and well equipped labs.

Remedial Teaching is conducted periodically for slow learners and Modules are given for self-study with respect to core papers and handouts are designed for higher achievers.

ICT enabled instruction is focused and practiced. Individual attention is paid by giving due consideration to individual differences of the learners.

Bilingual method of teaching-learning process is used in the class. Study materials are provided according to their needs in bilingual form.

2.2.3 What are the various practices that prepare students to develop knowledge and skills related to special needs of children and to apply them effectively?

The curriculum, as followed, for the Theory, Practice Teaching, Field Trips, Citizenship camp activities, Art and Work Experience. Use of information and Communication Technology in the Physical Education Programme gives ample opportunities to the teacher students to understand the role of diversity and equity in teaching learning process.

2.2.4 What efforts does the Institute make to improve professional competency of the prospective physical instructors?

The criteria of ensuring the knowledge and the subject competency of the Teacher Educator begin with the selection procedure itself. The admission cell selects meritorious students that have an ardent aptitude for teaching. The college conducts curricular and co-curricular activities to enhance knowledge and make them sensitive to the diverse students needs. The Teacher educators are engaged in schools for helping the school administration in making play grounds and sports activities.

2.2.5 Describe the mechanism of giving feedback to the students (on practice teaching and field activities) and how it is used for performance improvement.

The teaching – learning process is strengthened through lectures, seminars, paper presentations, demonstration classes, field trips, intensive lab work and project works. The use of audio–visual equipments and latest technological equipments substantially contribute towards this process. Speaking in English is encouraged. The students are advised to make the optimal use of library. The students are instructed to use the internet facility available in the college for their teaching–learning purpose. Students are guided to make the necessary teaching learning materials like charts, flashcards, picture cards, OHP

sheets, static models and dynamic models. They are sent in schools to practice these values of inclusion & diversity in teaching.

2.2.6 How does the Institution ensure the students preparedness for managing the diverse learning needs of students in schools?

- i. To ensure the disciplinary qualities among the students, they are prepared to keep up the punctuality.
- ii. To engage the students in physical activity, more safely and purposefully, they are prepared to follow/ design the physical education classes systematically by adopting lesson plan

2.3 Teaching-Learning Process

2.3.1 How is 'learning' made student-centered? Give a list of the participatory learning activities adopted by the Institution and those, which contributed to self-management of knowledge, and skill development by the students? Learning is made student centered. Students are encouraged to interact in the class rooms.

- Students are involved in tutorials, laboratories and seminars
- Life skill courses are imbibed
- Knowledge management skills are inculcated by inviting students' ideas and concepts in projects

- By encouraging them to use the Institutional facility like digital library and educational gadgets
- By encouraging them to present papers in national seminars
- Quiz Programs, Field Trip, Citizen Camp Activity etc., are conducted by involving the students

2.3.2 How does the Institution engage students in “active learning”? (Use of learning resources such as library, web site, focus group, individual projects, simulation, peer teaching, role- playing, internships, practicum, etc.)

- Students are engaged in active learning by the following methods.
- Active learning is emphasized and adopted in each and every stage of learning
- The library is having text books, Reference books, Magazines, Dissertation thesis, E-information resources, CD and DVDs, Periodicals, Journals and Back Volumes
- Self learning activities through creative and innovative methods are preferred to traditional method
- Book review, lesson planning, debate, team work, seminar, work shop and field work are arranged
- Group and individual projects are assigned to students in their respective optional subjects
- Group discussions are conducted
- Class seminars are arranged
- Peer – teaching is encouraged

2.3.3 How does the Institution provide for the following teaching-learning experiences in its academic calendar? Give details.

i. Transaction of theory courses including method courses

Regular theory classes including method courses are organized. Morning & evening sessions are for activity classes & practical specialization. It is all done through well designed time table.

ii. Transaction of skill and prowess in activities

Transaction of skill and prowess in activities for the mastery of content, taught in theory classes, practical classes & on field activities in smaller groups under the guidance of teacher coaches are organized.

iii. Transaction of laboratory sessions and practicals

Lesson planning and simulated teaching is used for activity and class room teaching.

Lesson plan is prepared for different skills and the teaching is done with the help of different teaching aids. Responses of students are collected through viva-voice on different rules of sports activities and further corrective measures are taken. Core teaching skills developed through simulated teaching both on playground & classroom teaching. Observation is done by peer group & feedback is taken.

iv. Preparation for practice teaching

a. Pedagogic-content analysis

Depending upon different skills pedagogic analysis is done and every lesson is divided into smaller units. Each unit is dealt by using different methods at the time of teaching.

b. Lesson planning

On the basis of smaller units of different skills activities are planned. Accordingly the lesson plan is prepared.

c. Developing core teaching skills in simulated setting (micro teaching) both on the playfield (activity teaching) and in the classroom (teaching of the theory)

General lesson consists of formal part, special part, and re-creative activity. Particular lesson comprises of demonstrating the skills of a game or techniques of a track and field event, practicing the skills and techniques and lead up activity. Skills in a major game and technique in track and field events are taught by “part by part” method. Once the skills and technique have been instructed, they are demonstrated and taught by “whole” method. To enable better understanding and learning, a skill is demonstrated through “whole” method and “part by part” method for both play field activity and class room teaching.

d. Observation of demonstration lessons

During the regular classes, a student who is good in a particular activity demonstrates the same to the other students whereby learning of the activity is

strengthened. Everybody in the group is given adequate opportunity to demonstrate the skill or the part of the lesson. The teacher or other students who observe the errors in teaching would suggest changes accordingly. This ensures effective teaching – learning.

v. Classroom teaching

a. Observation of peer teaching

The lessons are handled by our students in college and the level of teaching is observed by others in the same group of teacher trainees. A feedback on strengths and weaknesses in instruction for the lesson are observed and reported to the faculty members. This feedback serves for the corrective measures to be taken on the standard of teaching the lessons by the students.

b. Peer feedback

The lessons observed by the peer group and faculty members serves as feedback to the trainees.

c. Teaching on the field - officiating lessons an other activities

The physical education teachers working in schools record the feedback on the quality of teaching of our students in the notebook submitted by our students. Besides, our college faculty members collect the feedback on the performance of our students in person as they visit all the neighboring schools when they handle the practice teaching classes.

vi. Internship

No provision of internship

vii. Supervision and evaluation of practice teaching

Inter-house competitions organized for evaluation purpose some field officiating skills also evaluated by their competitions.

viii. Reflection on teaching by trainees

The trainees get feedback from their teachers and develop their efficiency in handling of lessons

ix. Interaction with the school/community

Students, teachers are sent to schools for officiating in annual sports & Games.

x. Innovations

Group discussion and PowerPoint presentations are used for better understanding screening of matches, varying from local to interactional are organized.

2.3.4 What are the practices of the Institution to impart ethics and values in physical education?

- Sports competitions are the main and best source of sports ethics.
- Professional ethics of students prepared through courses of theory paper
- Through Yoga & Meditation
- Professional ethics also in student teachers coach and officials by one to one counseling

2.3.5 What are the instructional approaches (various models of teaching used) and experiences provided for ensuring effective learning?

- Besides lecture method, the teachers make use of overhead projector as well as power point presentation for taking theoretical topics.
- The teachers also use laboratory for imparting knowledge with practice aspects of a subject by seeing, doing and experiencing.
- Group discussions & seminars are also organized by the teachers.
- Projects are also assigned to students.
- Students of the college are sent for imparting coaching and officiating to outside agencies/schools.

2.3.6 How many hours in a year are allotted to teaching practical activities listed under "skill and prowess" section of the syllabus? Also mention whether allotment of hours for different activities is uniform or content-based.

NA

2.3.7 Which indigenous activities (regional or traditional games or martial arts) are included in the syllabus for skill and prowess and how many hours are spent on them in a year?

- Kho-Kho, Kabaddi is in B.P.Ed. Second semester is an indigenous activity included in syllabus in a semester.
- Kabaddi and Wrestling are played at intervals.

2.3.8 What are the major initiatives for encouraging student teachers to use / adopt technology in practice teaching?

In two type of lesson plan first is general lesson plan, drill, callisthenic and 70organize action is by presentation and through audio visual aids. Second is specific lesson plan of sports and games in particular games also through using audio visual aids and presentation.

2.4 Teacher Quality

2.4.1 How does the Faculty keep themselves and the students abreast and aware of the changing values in health, fitness and performance-oriented competitive sports and games?

Both teachers as well as students are supported and motivated to participate in national and international level workshop, seminar and conference held at India and abroad. Latest periodicals and journals are also read by teachers which they transmit to students. Students are also motivated to participate in sports events at various levels to practically understand latest rules and regulation of various games and sports.

2.4.1 Are the practice teaching sessions developed cooperatively in partnership, involving the school staff and mentor teachers? If yes, give details.

N.A

2.4.2 What is the ratio of students to the identified practice teaching schools? Give the details on what basis the ratio has been decided?

According to the Jiwaji University Physical Education course ordinance practice teaching is done only in peer group in the ratio of 1:10.

2.4.3 How does the institution ensure that the students are updated on the policy directions and physical education needs of the schools?

Teacher educators provide latest information about the subjects, content, rules and regulations of games to all students. Whenever a directive/order for schools/university are issued by government authorities, it is thoroughly discussed among students and teacher educators. Directions regarding NCTE and UGC are also conveyed to students. Any changes in curriculum, examination patterns and teaching methods are communicated to them and are applied within time. Also students are encouraged to keep them updated with latest rules and regulations of games and sports.

2.4.4 How does the institution strengthen the regular academic programmes through non-formal (leadership camps, organizing sports competitions, play days, recreational games etc.,) and practical training in organizational skills such as officiating in sports and athletic meets?

Institute provide various facilities to students for their practical training such

- a. Leadership Camp: Since 2009 Institute students and faculty members regularly attend 8-10 days leadership camp took place at different parts of India. Detail is

given below:

S. NO	VENUE	DATES	ACTIVITIES	PARTICIPANTS
1	Dank Pathar, Uttarkand	2009	Flag snatching, Camp Fire Meditation and Yoga, tunts Class, Minor Games, Rope climbing	Teachers =4 Students = 65
2	Massoori, Uttarkand	Dec 2010	Camp Fire Group Song competition Full Day Hike (30-35 Km) Meditation and Yoga Stunts Class Physical Exercise Minor Games Rapping climbing	Teachers =4 Students = 65
3	Satal, Nanital, Uttarkand	Nov 2011	Flag snatching Formal Camp Fire Group Song Full Day Hike Fun Games Scavenger Hunt Cooking Tent Layout Competition Dairy Writing	Teachers =8 Students = 88 Supporting Staff = 2
4		Nov 2012		
5		Nov 2013		

b. Organizing Sports Events at Various level

Session	District	Division	State	National
2011-12	Badminton (M/W) Kabaddi (Men)	NIL	NIL	NIL
2012-13	NIL	Judo (M/W) Tennis(M/W) Rifle & Pistol Shooting (M/W)	Badminton (M/W)	Junior and Sub Junior Fencing (B/G)
2013-14	Volleyball (M) Hockey (M & W) Cricket (M) Wrestling (M/W)	Athletic (M&W) Boxing (M&W) Hockey (M&W) Wrestling (M&W)	Hockey (M&W)	NIL

All students are involved in coaching and officiating of these events.

- c. Annual Sports Meet of IPS Group: Since 2007 every year Annual Sports Meet was organized by Department of Physical Education. In this meet students from three different colleges of IPS Group take part.

2.4.6 How does the institution provide for adequate flexibility and scope in the operational curriculum for providing varied learning experiences to the students both in the campus and in the field?

It is done through teaching practice and field activities by the students with or without guidance of teacher educator.

2.5 Evaluation process and Reform

2.5.1 Provide details of various assessment /evaluation processes (internal assessment, midterm assessment, term end evaluations, external evaluation) used for assessing student learning?

- Class room test
- Common internal assessment test
- Seminars and Presentations
- University Examinations

2.5.2 Is ICT is used in assessment and evaluation processes? If yes give details.

NIL

2.5.3 How are the assessment/evaluation outcomes communicated and used in improving the performance of the students and curriculum transaction?

The assessment outcomes is communicated to the students by Flashed on Notice board.

Also week students parents are communicated

Special remedial classes for the weak students are organized.

2.5.4 What level of proficiency is expected of the students in each of the practical components to the sport? (Detail on the activity and specify the level for each of tem on the scale given below.)

✓

Fair Good Very Good Excellent outstanding

2.5.5 How does the Institution monitor the overall performance (including theory, skill and prowess, teaching ability and organizational ability) of students to ensure the achievements of the course objectives?

The Institution monitor the performance of students to ensure the achievement is by:

- Class test
- Surprise test
- Special discussion with students and parents

2.6 Best practices in teaching learning and evaluation process

2.6.1 Detail on any significant innovations in teaching/learning/evaluation introduced by the Institution?

- Placement cell of our college conducts number of campus interviews
- Our college has class coordinators who provide advice to the students.
- Latest communication technology has been used in our college for teaching like as Smart Class.
- Guest lecturers are arranged.

- Unit tests are conducted in our college for theory papers.

2.6.2 How does the Institution reflect on the best practice in the delivery of instruction, including use of technology?

Students are motivated to use as much as possible computer skills based on their need. Extra focus is given on proper use of internet and various software's available in Institute.

Modern methods of teaching are used.

Additional Information to be provided by Institutions opting for Re – accreditation/Re-assessment

- 1. What are the main evaluative observations/suggestions made in the first assessment report with reference to Teaching Learning and Evaluation and how have they been acted upon?**

NA

- 2. What are the other quality sustenance and enhancement measures undertaken by the institution since the previous assessment and accreditation.**

NA



Criterion III: Research, Consultancy and Extension

3.1. Promotion of Research

3.1.1 Describe how the institution promotes research in health, physical education, sport, recreation, and allied sport sciences?

Students are encouraged to do short term research projects so that they can pursue career in research. Various camps are organized time to time to promote research culture and aptitude among students. Wide participation of students in National and International conferences encourage them to do research and gain knowledge in latest developments in the field of physical education and sports. International and national conferences on topics of global significance are organized to provide world-wide exposure to students.

3.1.2 How does the institution motivate its teachers to take up research in physical education?

- Teachers are given study leave - yes
- Adjustment in teaching schedule - yes
- Honoring Teachers with increment who acquire Ph.D.,
after joining the college - yes
- Library facilities with open access and internet
with reprography - yes

- Laboratory facilities are utilized by both teachers & student - yes
- The teachers are motivated to publish research articles in the Bi-annual “Journal of Educational Chronicle An International Journal of Education” (ISSN 2229-6220), which is published by our college.

3.1.3 What are the thrust areas of research prioritized by the institution?

The College at the moment has no prioritized research.

3.1.4 Give details of the Minor / Major research projects (if any) completed by staff members of the institution in last five years.

Nil

3.1.5 Give details of the Conference / Seminar / Workshop attended and/organized by the faculty members in last five years.

The College has a number of collaborations of research and extension activities. Such collaborations help in training the students and the faculty in the fields of academia, research and extension programmes to serve the society. Such activities also provide value addition to the academic programmes of the College.

National and International Conference and Seminar Attended By Teachers:

International and National Conference:

S. No	Teachers Name	International		National	
		Conference	Workshop	Conference	Workshop
1.	Dr. Brij Kishore Prasad*	15	03	21	06
2.	Mr. Sani Verma	03	00	08	02
3.	Mr. Vijay Moghe	02	01	07	01
4.	Dr. Hairsh Tiwari	03	01	05	01
5.	Mrs. Anshu Rani	02	00	05	01
6.	Mr. M.S. Tripathi	01	00	05	01
7.	Mr. Bhartendu Sharma	01	00	05	01

*Dr. Brij Kishore Prasad had attended National and International

Conference as Resource Person details is given below:

- International: 05
- National Conferences: 08

International and National Conference / Workshop Organised by Institution

S. No	Title	Date	No of Participation
International Conference			
1.	International Conference on Learning Community for Global Education Reform by All India Association for Educational Research (AIAER) Resource Persons: Prof. Cheng Yin Cheong, Hong Cong Institute of Edu & President Elect of WERA, Hong Cong Prof. Piuush Trivedi, Vice Chancellor, Rajeev Gandhi Proudhyogiki Vishwavidyalaya, Bhopal, INDIA Prof. Kathleen Gallagher, Research Chair, University of Toronto, Canada Prof. A. K. Uppal, Chief Sports Scientist, Bangadesh Institute of Sports, Dhaka, Bangladesh Prof. Leela Pradhan, Tribhuvan University,	18-20 Nov, 2011	930

	<p>Kathmandu, Nepal Prof. R. Raghavan, Director, Defence Research Development Establishment, Gwalior, INDIA Mr. Avinash Dharmadhikari, Director, Chankya Mandal Privar, Pune, Maharashtra, INDIA Prof. Pranati, National University of Educational Planning And Admn., New Delhi, INDIA Dr. Chandshekhar Pran, Director, (Prof.) NYKS, Delhi, INDIA Prof. Ramesh Pal, Dean Academics, Lakshmibai National University of Physical Education, Gwalior, M.P., INDIA Prof. A.K. Dutta, Lakshmibai National University of Physical Education, Gwalior, M.P., INDIA (Dr. Gurdeep Singh, Joint Secretary, AIU, New Delhi, INDIA</p> <p>Pre Conference Activities: Abstract Writing - Resource Person : Dr. Sunil Mohanti Children Research Forum Resource Persons: Prof. B.K. Passi (Former UNESCO Chair)</p>	<p>June 2011 17 Nov 2011</p>	<p>85 98</p>
International Workshop			
1.	<p>International Workshop on Development Appropriate Science Teaching Methods for Addressing Diversity in Classroom by NARST. Resource Persons: Dr. Rekha Koul, Research Fellow, Science and Mathematics Education Centre (SMEC) Curtin University Perth, Australia. Prof Vaille Dawson Professor of Science Education, SMEC Curtin University Perth, Australia. Dr. Katherine Carson Science and Mathematics Education Centre Faculty of Science and Engineering Curtin University, Australia.</p>	12-14 Nov, 2013	50

National Level:

S. No	Title	Date	No of Participation
1	National Workshop on Teaching as a Profession: The Changing Phenomena on Role Modality of Teachers Resource Persons Dr. S. C. Panda, HOD. RIE (NCERT) Bhubneswar Dr. K.M. Gupta NCERT, New Delhi Dr. Rajendra Singh, Director Phy. Edu., Jiwaji Uni, Gwalior Dr. U.S. Pachori Dr. B.S. Parihar Retd. Prof. R. P. Shukla. B.Ed. College Dr. P.C. Gomat	17–19 October , 2008	100
2	National Workshop on Standardization of research tools and development of project for funding Resource Persons: Prof. (Dr.) D.N. Sansanwal, Former Director and Dean, Institute of Education, DAVV, Indore, M.P.	27–29, Nov 2010	68
Orientation Programme			
1	Orientation Programme on Dialogue as a Collective Pedagogy Resource Persons: Prof. B.K. Passi (Former UNESCO Chair)	20 th Feb 2010	60

3.2. Research and Publication Output

3.2.1 List the journals in which the faculty members have published papers in the last five years.

S. No.	International Conference	Total
1	19 th World Conference of International Union of Health Promotion and Education	1
2	2 nd International Conference of Global Educational Research Association	1
3	International Conference at IPS College of Physical Education	2
4	International Conference of All India Association for Education Research	2
5	International conference on Futuristic trends in physical education	2
6	International Conference on Recent Technological Advancement of Sports Sciences , Ayurveda Medicine and Sports Law	3
7	International Conference on Sports Economics and Vision of London Olympics 2012	1
8	International Conference on Sports Management of Physical Education and Sports	1
9	International Conference on Stress Management Organized by Department of Health Sciences & Yoga, Lakshmibai National University of Physical Education,	1
10	International Conference on Yoga and Health Awareness in Modern Scenario	1
11	International Conference on” at Noida College of Physical Education	1
12	International Congress on Management of Physical Education and Sports	1
13	International sports science Congress	1
14	Participated in International Conference on “Naturopathy and Yoga”	1
15	World Conference on Health and Fitness of Students	2
16	World Conference on Shaping A Future Classroom: A Global Perspective (GERA)	1



S. No.	National Conference	Total
1	National Conference organized by AMITY University, Noida.	1
2	National Conference and Exhibition on Recent trends in Physical Education and Sports Technology	1
3	National Conference in Futuristic Trends in Physical Education and Sports	1
4	National Conference of Teaching Methodology in Colleges	1
5	National Conference on Contribution of Physical Education in Developing Society,	1
6	National Conference on Contribution of Physical Education to Public Health Fitness and Sports Promotion	1
7	National Conference on Evolving Management Paradigms in Manufacturing and Service Sectors	3
8	National Conference on Role of Physical Activities and Sport in Balancing Education	1
9	National Conference on Role of Sports Medicine and allied Science for the Promotion of Sports	1
10	National Conference on Women in Sports – Socio Economic and Cultural Challenges	1
11	Participated in National Conference on Role of Distance Education in Universities: A Future Perspective	1
12	National Conference Physical Education Foundation	1
13	National Conference on physical education current status & it future prospects	2
14	National Conference on Professional and Scientific Approach of Physical education and Sports,	1
15	UGC National Conference on Opportunities and Challenges in Physical Education, Sports, Medicine, Naturopathy Yoga and Sports Law	1
16	Pharmaceutical industry – academic relation: Current opportunities and future prospects	4
S.No.	International Workshop	Total
1	International Workshop on Health, Physical Education and Computer Science in Sports	1
2	International Workshop on Movement Education and Organization Organized by - Recreational sports Development and stimulation – Disabled International,	3
3	Youth Sport Trust and British Council, U.K.	1

S.No.	National Workshop	Total
1	Department of Teacher Education, Lakshmibai National University of Physical Education	1
2	Participated in National Workshop on scientific and Technical Terminology organized by Ministry of Human Resource and Development in Institute of Professional Studies	3
3	Participated in National Workshop on Standardization of Research Tools& Development of Project for Funding. Organized by Institute of Professional Studies	1
4	Participated in one day Orientation Program on Dialogue as a Collective Teaching Pedagogy organized by Institute of Professional Studies	2
5	Participated in Research Workshop on writing research papers/scholar articles organized by Institute of Professional Studies	2
6	Participated in AIU National Workshop on Role of Scientific Research in Achieving Excellence in University Sports Organized by SOS in Physical Education, Jiwaji University	1
S. No.	International Seminar	Total
1	Attended Inas-fid Athletics seminar organized by International sports federation for persons with an intellectual disability	1
2	Attended the seminar on Development and Growth of special Olympic in India Organized by Special Olympic Asia-Pacific Region,	1
3	International seminar on Physical Education, Recreation and yogic, Organized by Faculty of Art Department of Physical Education, Banaras Hindu University	1
S. No.	National Seminar	Total
1	Attended National Seminar on Sports and Allied Sciences and presented papers on topic entitled	2
2	Emerging Trends and Application of Rules in athletics	1
3	Gwalior	2
4	National Convention in Physical Education and Sports Science	1
5	National Seminar on application of Statistic and Computers	1



	in Physical Education & Sports	
6	National Seminar on Fitness, Yoga and Rehabilitation	1
7	National Seminar on Future Prospects of Physical Education and Sports Science	1
8	National Seminar on Impact of Exercise Physiology, Anthropometry and Sports Nutrition On Sports Performance	1
9	National Seminar on Non-Cognitive Perspective of Teacher Education	1
10	National Seminar on Physical Education as a Profession	1
11	National Seminar on Physical Education Current Status and its Future Prospects	2
12	National Symposium of Sports Statistics cum Special Presentation	1
13	Seminar on Information Management Cum Paper Presentation	1
14	UGC National Seminar on Recent Researches in Physical Education Sports Naturopathy Yoga Event, Sports Law, Ayurveda and Yoga	1
15	UGC Sponsored National Seminar on Developing Quality Physical Education	1
16	UGC National Seminar on emerging trends in physical education and yoga for all round development of youth	1

INTERNATIONAL JOURNAL

S. No.	International Journal	Total
1	Asian Journal of Physical Education and Computer Science in Sports	1
2	Brij Online	2
3	International Journal of Educational Chronicle	1
4	International Journal of Health, Physical Education and Computer Science in Sports	2
5	International Journal of Movement Education and Social	1
6	International Journal of Movement Education and Social Science	5
7	International Journal of Movement Education, Health and Social Sciences	2
8	International Journal of Physical Education and Sports Sciences	1
9	International Journal of Physical Education Health & Sports Science	1
10	International Journal of physical education	3

11	International Journal of Physical Education, Health & Sports Sciences	5
12	International Journal of Physical Education, Sports and Yogic Sciences	4
13	International Journal of Scientific and Research Publications,	1
14	International Research Journal on Physical Education, Recreation and Sports Sciences	1
15	International Scientific Journal of Sports Sciences	1
16	Journal of Advances in Development Research	1
17	Journal of Educational Chronicle	1
18	Research Journal of Arts, Management & Social Science,	1
		34

NATIONAL JOURNAL

S. No.	National Journal	Total
1	Indian Journal of Applied Research	1
2	Indian Journal of Movement Education & Exercise Sciences	1
3	Indian Journal of Physical Education Sports Medicine & Exercise Science	1
4	Indian Journal of Physical Education, Sports & Applied Sciences	1
5	Indian Journal of research PARIPEX,	1
6	National Journal of Physical Education and Yoga	2
7	Research Journal of Arts, Management and Social Sciences	4
8	Research Journal of Social and Life Sciences	2
9	Science Journal in Sports and Exercise	2
10	Vikram	1
		16

3.2.2 Give details of the awards, honors and patents received by the faculty members in last five years.

NIL

3.2.3 Give details of instructional and other materials developed including teaching aids and/or used by the institution for enhancing the quality of teaching during the last three years.

Various latest models and charts are prepared by the students to use as teaching aids.

3.2.4 To what extent does the institution prepare and use audio-visual (AV) materials, ICT and other teaching aids? Give details on the following.

The video of important competitive events at the state, divisions and college level are prepared to use as an aid for the students. Observations are prepared by the students after viewing these clippings. All teachers are motivated to take classes using computers and LCD projector for quality teaching.

(i) Any special physical education and sports related AV materials prepared or procured and used by the college.

Free AV materials available on the net are always downloaded and used as teaching aids. Also the institute procure the AV material from LNIPE and other source.

(ii) Any physical education and sports related AV materials used by the faculty for teaching/learning/training of students.

Various CD, VCD and DVD are used by teachers for effective teaching learning process.

(iii) Any other innovative approaches adopted or used by the faculty.

NIL

3.2.5 Give details on various training programs and/or workshops-

Organised by the institution:

S. No	Title	Date	No of Participation
1	National Workshop on Teaching as a Profession: The Changing Phenomena on Role Modality of Teachers Resource Persons: Dr. S. C. Panda, HOD. RIE (NCERT) Bhubneswar Dr. K.M. Gupta NCERT, New Delhi Dr. Rajendra Singh, Director Phy. Edu., Jiwaji Uni, Gwalior Dr. U.S. Pachori Dr. B.S. Parhar Retd. Prof. R. P. Shukla. B.Ed. College Dr. P.C. Gomat	17-19 Oct, 2008	100
2	National Workshop on Standardization of research tools and development of project for funding Resource Persons: Prof. (Dr.) D.N. Sansanwal, Former Director and Dean, Institute of Education, DAVV, Indore, M.P.	27-29 Nov, 2010	68
Orientation Programme			
1	Orientation Programme on Dialogue as a Collective Pedagogy Resource Persons: Prof. B.K. Passi (Former UNESCO Chair)	20 th Feb 2010	60



Attended by the staff:

S. No	Title	Date
1	National Workshop on Teaching as a Profession: The Changing Phenomena on Role Modality of Teachers Teachers Name: Mr. Amit Singh Bhadoriya Mr. Amit Singh Bhadoriya Miss. L.M. Devi	17-19 Oct, 2008
	National Workshop on Standardization of research tools and development of project for funding. Teachers Name: Mr. Sani Verma Mr. Vijay Moghe Mr. Deepak Kushwah Mr. Amit Singh Bhadoriya Miss. L.M. Devi	27-29 Nov, 2010
1	Orientation Programme on Dialogue as a Collective Pedagogy Resource Persons: Prof. B.K. Passi (Former UNESCO Chair)	20 th Feb 2010

Attended by the students:

S. No	Title	Date	Held at
1	National Workshop on Teaching as a Profession: The Changing Phenomena on Role Modality of Teachers	17-19 Oct, 2008	IPS College, Gwalior (M.P.)
2	National Workshop on Standardization of research tools and development of project for funding.	27-29 Nov, 2010	IPS College, Gwalior (M.P.)

Orientation Programme			
1	Orientation Programme on Dialogue as a Collective Pedagogy Resource Persons: Prof. B.K. Passi (Former UNESCO Chair)	20 th Feb 2010	

3.3 Consultancy

3.3.1 Did the institution provide any consultancy services during last five years?

If yes, give details.

Free consultancy services are provided to various schools of Gwalior

Division and to name the few:

- Ramshree International
- Morning Star
- Blue Bird School
- Doon Public School
- DPS Malanpur

3.3.2 Are the faculty/staff members of the institute competent to undertake consultancy? If yes, list the areas of competency of staff members and the steps initiated by the institution to publicise the available expertise. Some of the areas where the physical education institutions provide (paid or unpaid) consultancy services are listed below. You may specify any other, which you have taken up beyond the listed examples.

Yes, the bio-data of most of the faculty members are already in the website of Institute (www.ipsgwalior.org)

S. No	Teacher Name	Specialization
1.	Dr. Brij Kishore Prasad	Research, Sports Statistic, Hockey, Sports Medicine
2.	Mr. Sani Verma	Hockey and
3.	Mr. Vijay Moghe	Kho-Kho and Kabaddi
4.	Dr. Hairsh Tiwari	Volleyball, Basketball and Sports Biomechanism
5.	Mrs. Anshu Rani	Football and Sports Training
6.	Mr. M.S. Tripathi	Athletic and Sports Biomechanism
7.	Mr. Bhartendu Sharma	Cricket and Shooting

a. Construction and maintenance of sport infrastructure

Pl refer 3.3.1 point

b. Selection and purchase of standard equipment for sport and physical activities

Senior faculty members of Department are always part of selection and purchase committee for various sports and physical activities.

c. Organization of athletic meets and competitions

Department had helped in organization of various sport meets of different Universities, Institutes, Colleges and school. Some of them are mentioned below:

1. Central Zone of Basketball of DPS Society hosted by DPS Malanpur, Gwalior (M.P.) in the year 2012
2. Central Zone of Basketball of KVS hosted by K V No 1, Gwalior (M.P.) in the year 2013

3. Combined University Badminton Coaching Camp in the year 2009.
4. Amity University Gwalior Inter Departmental Basketball championship.

d. Research and development in physical education, sport and sport sciences

M.Phil. and Ph.D scholars from nearby Universities do take advantage of well equipped lab for collection of data. And also qualified faculty members do helps scholar in data analysis through various statistical tools such as SPSS.

e. Fitness development, fitness assessment and fitness management

Teacher and Students do take part actively in various Marathon Run conduction and in Mass demonstration Programme.

f. In-service training to physical education teachers of schools, physical educators and coaches

NIL

3.3.4 How much revenue has been generated through consultancy in the last five years?

Consultancy is done free of cost hence no revenue.

3.3.5 How does the institution and the faculty share and use the revenue generated through consultancy?

NA

3.3.6 Apart from the normal teaching work, do the teachers (who are competent) give extra sports coaching to the talented sports-persons in a specific game/sport of their interest? If yes, give details.

1. Coaching camp for Shooting
2. Coaching camp for swimming

3.4 Extension Activities

3.4.1 What are the future plans and major activities the institution would like to take up for providing community orientation to students?

We have started the process of selecting five nearby villages to propagate the rural sports, new techniques in sports and games and bringing up the untapped talent.

3.4.2 What are the efforts of the institution to bring in “community orientation” in its functioning?

As above

3.4.3 Does the institution offer courses in First Aid, Life Saving/ handling emergency etc.? If yes, list them giving the objectives of the courses offered.

No. Institution does not offer any special course.

3.4.4 How has the local community benefited from the institution? (Contribution of the institution through various extension activities, outreach programmes, partnering with NGO's and GO's).

Our institution provides health awareness in the local community by adopting villages.

Our department of Physical education organized summer camp for children of 5 to 12 years age group and also for their parent with collaboration of JCI.

3.4.5 How has the institution benefited from the community? (Community participation in institutional development, institution community networking, institution school networking, etc.)

Free coaching and training facility by the boxing association of Gwalior.

3.4.6 Indicate the broad areas of various extension activities of the institution/ department and the objectives of the activity(s)

i). Community recreation

Fitness awareness

ii). Sport for out-of school children

Organization of school level competitions in sports and games

iii). Fitness awareness programme for women, adults and old aged people

Fitness club old age people

iv). Coaching activity at the campus during holidays for school children

Summer Coaching camp for school children and their parents

v). Personality development activity/programme/camps for enthusiastic and desiring children

Play day festivals is arranged for various schools in our college campus.

vi). Health and hygiene awareness Programmes/camps

Lectures are being arranged

vii). Organizing blood donation camps

Blood donation camps are conducted in addition to extending helping hand in emergencies

viii). Social work

No

ix). Population education

No

x). Physical Education for the challenged

No

xi). National Health Awareness Programmes like HIV, AIDS, Diabetes, PolioVaccination

No

xii). Medical camps

No

xiii). Environmental Awareness Programmes

- Tree Plantation programme was conducted
- World Environmental Day

xiv). Any other (Specify and give details)

NIL

3.4.7 How does the institution develop social and citizenship values and skills among its students?

Experts from outside and within were called for delivering lectures on various related issues.

Resource Persons:

- Dr. A.K. Tyagi, Director IPS Group of Colleges, Gwalior (M.P.)
- Dr. Rama Tyagi, Principal IPS College, Gwalior (M.P.)
- Mr. P.K. Ghosh, CAO IPS Group of Colleges, Gwalior (M.P.)
- Mr. Anand Kumar, Director SUPER 30, Bihar
- Dr. Pranav Pandya, Chancellor Dev Sanskriti Vishwa Vidyalaya, Haridwar (U.K.)

3.4.8 Is there any specific project completed by the institution relating to the community development in the last five years? If yes, give details.

NIL

3.5 Collaborations

3.5.1 Are there NSO programmes in the institution besides NCC and NSS? If yes, give details on the NSO programmes.

NIL

3.5.2 Name the national and/or international level organizations, if any, with which the institution has established linkages in the last five years and detail the benefits resulted out of such linkages specifically to the following

S. No	Linkages	Organization			
		LNIFE	AIAER	PEFI	GERA
1	Curriculum Development	No	No	No	No
2	Teaching	Yes	Yes	No	No
3	Training	Yes	Yes	Yes	No
4	Practice Teaching	Yes	No	No	No
5	Research	Yes	Yes	Yes	Yes
6	Consultancy	Yes	No	Yes	No
7	Extension	Yes	Yes	Yes	Yes
8	Publication	Yes	Yes	Yes	Yes
9	Student progression to higher studies and research	Yes	Yes	No	No
10	Student Placement	No	No	Yes	No

3.5.3 Give details of institution-schools-community/institutions-industry networking.

- Internship at various good Schools of Gwalior Division
- School Teaching
- Organizing Mass demonstration and March Past

3.5.4 Does the institution have

a) Twining Programmes

NIL

b) Student Exchange Programmes

NIL

c) Collaboration with institutions and organisations like LNIPE, SAI, NSNIS, NCTE State/National Sports Associations, Sport Science Societies, etc. for professional development of staff and students. (Give details wherever applicable)

- LNIPE
- PEFI
- State / National Sports Associations

3.5.5 How does the faculty collaborate and interact with the faculty of schools, other Physical education college and Universities?

- During the organization of school / college sports competitions held at our campus, our faculties interact with other institution faculties.
- During the inter-collegiate tournaments our faculties interact with the other physical education college faculties.
- During the central valuation of our university, our faculties interact with the other college faculties.
- During attending the seminars/conferences/workshops, our faculties interact with other faculties.
- Students teacher are sent regularly to school to carry out their practical work and research work.

3.5.6. Are the faculty actively engaged with teachers and other school personnel to design, evaluate and deliver various physical education activities including teaching in the Schools? If yes give details.

Our faculties actively involved in organization and conduct of sports competitions held in other institution campuses and in their intramural programme as advisors.

3.5.7 Does the institution work and plan the extension activities along with NGO's and GO's? If yes, give details of the tie-ups and the activities.

NIL

3.6 Best Practices in Research, Consultancy and Extension

3.6.1. What are the major measures adopted by the institution to enhance the quality of Research, Consultancy and Extension activities during the last five years?

Consultancy

Our staff members assist in the establishment of track, playfields to the nearby schools at free of cost. Our staff members and students are officiating the meets and tournament of nearby schools and colleges.

Research

- Granting increment to the faculty who obtained Ph.D degree
- Research articles of staffs and students are published in Biannual journal which is published by our college

Extensions

- Development of infra-structure on play areas
- Development of Laboratories
- Development of fitness center
- Our college is the approved study centre for conducting Post Diploma course on Yoga under the auspicious of Tamil Nadu Physical Education and Sports University, Chennai.
- As per the regulations of Tamil Nadu Physical Education and Sports University, Village Placement Programme are being conducted at Kuthiraimozhi Village, for B.P.Ed., M.P.Ed., I-year and M.Phil Courses.

3.6.2 What are significant innovations/good practices in Research, Consultancy and Extension activities of the institution?

*Dr. Brij Kishore Prasad had attended National and International Conference as Resource Person details is given below:

- International: 05
- National Conferences: 08

Research

- a. Subscription of national and international reputed journals
- b. Research scholars from other institutions visit our library for their research purposes.
- c. Conduct of seminars among the students.

- d. Publishing Bi Annual Journal “Journal of Educational Chronicle An International Journal of Education” (ISSN 2229-6220)

Consultancy

- a. The consultancy are offered by our college faculty at various levels
- b. Our staff members have acted as managers/coaches for teams in various games/track and field events at the university, district and club levels.
- c. In the conduct of sports and games at the school, college, university, district and state level meets and tournaments, our staff and students have acted as organizers and officials.
- d. Expertise of our college faculty has been used for in the planning and development of various infrastructure of our entire institutions. Our teachers have helped in the establishment of playfields in our institution.
- e. Some of the faculty members have acted as subject experts in the selection committee of various colleges in the selection of new faculty members.

Additional Information to be provided by Institutions opting for Re – accreditation/Re-assessment

1. **What are the main evaluative observations/suggestions made in the first assessment report with reference to Research, Consultancy and Extension and how have they been acted upon?**

NA

2. **What are the other quality sustenance and enhancement measures undertaken by the institution since the previous assessment and accreditation.**

NA

Criterion IV: Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 Does the Institution have the physical infrastructure as per NCTE norms?

If yes, specify the facilities and the amount invested for developing the Infrastructure. Enclose the master plan of the building.

The Institute is endowed with excellent physical infrastructural facilities to support the teaching-learning process as per NCTE norms. The main campus is spread over 10.26 acres of land. A master plan has been prepared for the campus. The department has separate self-contained building. Our College has spacious seminar/conference halls, adequate number of classrooms, well-equipped laboratories, chambers for the faculty and discussion room to facilitate the academic programs. The department has a separate administrative office. The Digital Library, with required space, sufficient number of books and journals, Internet, and other support facilities, are located in the building.

The College has an out-door and an Indoor Sport Complex for sports and games activities. The College also has one fully furnished and equipped Computer Lab. The infrastructure involves spacious class rooms with proper lighting and ventilation, seating arrangement with proper visibility for both students and lecturers. There is facility of common rooms for boys and girls separately. Special two canteens for the students and the

staff, provision of staff-room, and the auditorium are also located in the campus. There are hostel facilities for girls and boys both. The College has a large cafeteria to serve food and refreshments to staff, students and guests. The details of the facilities available with the Institution are as under:

(A) For curricular and co-curricular activities:

Class rooms: Physical Education Department has 09 spacious airy class rooms with proper lighting arrangement and ventilation, equipped with platform and podium.

Technology Enabled learning facility: The Department has ICT Classrooms where the provision of OHPs, LCD Projectors including Multimedia learning, facility through smart class, wi-fi connectivity and internet access are given to the students.

Seminar Hall: The Institute has one AC seminar hall. This hall is regularly used for conducting seminars at the College, state and national level. The students of the department are regularly encouraged for active involvement in paper presentations, group discussions.

Tutorial Rooms: Tutorial rooms are there in College campus for B.P.Ed. & M.P.Ed. classes as also there is provision for special remedial classes for weak and needy students.

Laboratories: The College has six well-equipped laboratories, the Department has one technology-enabled laboratory for conducting computer and research programme.

Specialized Facilities and equipments available for teaching-learning

and research: The Department has fully equipped computer labs with 40 computers. The ratio of the computer and student is 1:2. The students and staff is given a free access to internet so that they can enrich their knowledge and then in turn the students can benefit from their experience and knowledge. The fully computerized library also helps the staff and the students of under graduate classes to understand the value of research. One multipurpose indoor stadium having all kind of sports facilities such as 10 mt. fully AC Shooting Range, Billiards, Jacuzzi, Sauna Bath, Steam Bath, Squash Court, Wooden Badminton and Basket Ball Court with lights.

Cultural Activities: The college has been regularly participating in the zonal and inter zonal youth festivals. Students of our Institution have been participating with full fervour and zeal in all activities, academic, theatrical, fine arts or musical events in these festivals. They have proved their mettle in all the fields. In the last five years, the college has bagged many prizes which have brought laurels to the college. In addition every year the Institute organizes annual festival including games & sports and cultural activities to encourage the students to showcase their talent in various fields.

4.1.2 How does the Institution plan to meet the need for augmenting the infrastructure to keep pace with the academic growth?

Yes. Based on the needs expressed by the faculty and the students, the management approves enhancement of infrastructural facilities. The funds are raised through the contribution made by the management. The amount spent by the management in various heads of account for the enhancement and maintenance of infrastructure facilities in the past three years is listed in the following table.

Amount spent by the management for enhancement and maintenance of infrastructure facilities in last three years

Head	2010-11	2011-12	2012 - 13
Equipments (including computer)	188871	164858	244713
Library	00	19005	42169
Repairs and maintenance	208786	204842	164283
Furniture	78650	44500	78600
Indoor Stadium	00	00	00
Any Other	52950	57030	00

In addition to above expenditures some work of white washing, building maintenance, removal of unnecessary plants and general cleaning was done. On

the request of the Principal repairing work of damaged/broken furniture is also done every year.

4.13 What are the various play fields and sports and games infrastructure available with the Institution and how does the Institution ensure their optimum use?

The institute boasts of an international standard indoor sports complex with following facilities:

Indoor facilities

S. No	Name	No	Surface	Light Arrangement
1	Badminton	2 +2	Wooden	Flood light
2	Basketball	1	Wooden	Flood light
3	Table tennis	6	Hard surface	Flood light
4	Squash court	1	Wooden	Flood light
5	Billiard room	1	Hard surface	Proper light
6	Sauna	1	Wooden	Proper light
7	Steam	1	Hard and	Proper light
8	Jacuzzi	1	Hard	Proper light
9	Multi gym	2	Hard	Proper light



10	Shooting range	1	Hard	Proper light
11	Judo	64	Mats	Proper light
12	Changing room for boys and girls	2	-	Proper light
13	Office	1	-	Proper light
14	Guest room	1	-	Proper light
15	Store room	3	-	Proper light
16	Wash room Proper light	4	-	Proper light
17	Free space for yoga	1	Hard	Proper light
18	Standby 32kv Gen	1	--	Proper light
1	Boxing ring	1	Hard	Proper light
2	400 meters athletic track	1	Clay	Proper light
3	Football ground (separate)	1	Grass y	Proper light
4	Hockey Field	1	Grassy	Proper light
5	Cricket Ground	1	Grassy	Proper light
6	Volleyball court,	2	Clay	Proper light
7	Basketball	2	All weather	Flood light

8	Tennis courts	2	All weather	Flood light
9	Kho-Kho Court	1	Clay	Proper light
10	Kabaddi	1	Clay	Proper light
11	Swimming pool	1	-	Proper light
12	Store	1	All weather	-

- Standby 32kv Gen Set for uninterrupted power supply.
- Health and Care measure
- Which is periodically tested Hygienic food is supplied in the canteen and Hostel.
- Sick room with all essential items is available in the campus.
- The above infrastructure were fully utilized for the students those who are undergoing B.P.Ed. and M.P.Ed courses. Further these facilities are utilized for outsiders, staff and students of sister institutions to maintain their health and fitness. Hence all our sports infrastructure are in optimum use.

4.1.4 Give details on the availability and use of multi-purpose/ special purpose halls, (if available).

The multipurpose indoor stadium is of International standard. We have one Open Amphi Theater is used for college functions, Annual celebrations, sports festivals and other gatherings and also one Multi-Purpose Hall for in-service training programmes, guests' lectures, seminars, workshops etc.

4.1.5 What are the various general and specialization laboratories/facilities available with the Institution?

The labs available are as below:

1. Health, Anatomy & Physiology
2. Exercise Physiology
3. Sports Psychology
4. Sports Bio-mechanics
5. Measurement and Sports Training
6. Athletic, Rehabilitation and Care

4.2 Maintenance of Infrastructure

4.2.1 What efforts are made to keep the campus beautiful and pollution free? (It should include information on keeping sport infrastructure in fine, trim and hazard free condition.)

The campus is having a very thick plantation of almost all kind of trees, herbs and shrubs. There are well designed flower patches and corridors. The campus is surrounded by very beautiful range of low hills hence absolutely pollution free. The landscaping gives a beautiful look to the Institution. All possible measures have been taken to create hazard free infrastructure.

4.2.2 What is the budget allocation and utilization in the last five years for the maintenance of the following?

Building

Play Fields

Laboratories

Furniture

Equipments

Computers

Transport / Vehicle

(Give justification for the allocation and unspent balance if any).

Budget allocation and utilization for the last 5 years is given according to budget had as below:

Particulars	2009-10		2010 - 11		2011 - 12		2012 - 13		2013 -14	
	Allo	Uti	Allo	Uti	Allo	Uti	Allo	Uti	Allo	Uti
Building	50000	18920	100000	71272	100000	81224	100000	35210	500000	328878
Play Fields	50000	16500	100000	68114	100000	80943	100000	26388	100000	23966
Laboratories	20000	5210	25000	18920	25000	5450	50000	18920	50000	14705
Furniture	20000	8505	25000	11255	25000	16250	40000	13210	50000	12300
Sports Equip.	10000	3440	10000	00	10000	4380	20000	9449	25000	11848
Computers	25000	5000	50000	35225	50000	16595	100000	61106	100000	54500
Transport / Vehicle	00	00	00	00	00	00	00	00	00	00

4.2.3 How does the Institution maintain the available infrastructure facilities?

i) Buildings

ii) play fields

iii) Others

As mentioned in point 4.2.1, maintenance of the infrastructural facility is the responsibility of the maintenance cell.

For Building:

Staff member from existing pool is assigned the job of care taker who inform the maintenance supervisor wherever there is need for any maintenance work in the building. Maintenance supervisor immediately takes action necessary within his capacity. If the management's attention is needed in any issue, the supervisor brings the same to the notice of the Management and appropriate action is taken. In addition to this schedule of routine checkup of various aspects of building maintenance is taken up by the maintenance cell. A mechanic appointed by the management does the minor electrical repairs and mechanical replacements.

For Play Fields:

Department takes care of the maintenance of the track and field play grounds and Indoor Stadium with the help of groundsmen and other supporting hands available from time to time.

Other:

There is a committee entitled “Sports complex management committee” comprising following members to take up developments and management of both Indoor and Outdoor Sports Infrastructure:

- Dy. Director – Chairman
- Principal
- Head of the Department
- Central Store officer
- Maintenance supervisor

Programme and activities completed by the committee during the past years include:

- Repair of the roofing of the Indoor stadium
- Completion of the Boxing ring in all respects.
- Development of the 400mt. track to make it suitable for competition
- Leveling of football ground to make is suitable for conducting state level competitions for football and Hockey.
- Repair of wooden floor of Indoor Badminton and Basket ball court.
- Proper maintenance of Volleyball and Kho-Kho ground.
- During the month of May and June all the repair works, cleaning up, white washing and painting are done.

4.2.4 Is there a sport infrastructure development and management committee in the Institution/department? If yes, give the details of its composition and its achievements over the years.

As above

4.2.5 Furnish the details of non-consumable and consumable sport, games and activity equipment available with the Institution and give the break-up of the amount spent during the previous year on the up-keep and replenishment of equipment.

S. No	Name of the Equipment	Consumable	Non - Consumable
1	Basketball	Ball-new(14) under use(20)	Pole-6
		Net- new(3) under use(3)	
3	Badminton	Racket- new(2) under use(4)	
		Shuttle- new(19) under use(8)	
		Net- new(2) under use(2)	
4	Cricket	Bat- under use(14)	
		Ball- new(50)under use(30)	



		Pad- under use(5)pair	
		Gloves- under use(4)pairs	
		Abdominal guard- under use(4)	
		Helmet- under use(2)	
		Wk.Gloves- under use(2)	
		Wk. Pad- under use(2)	
		Stumps- under use(20)	
		Matting- under use(1)	
		Thigh Guard- under use(4)	
		Elbow Guard- under use(4)	
		Bails- under use(16)	
		Kit bag- under use(4)	
5	Football	Football- new(15) under use(16)	Goal Post-2
		Net-new(1) under use(1)	
6	Handball	Handball- under use(9)	
		Net-1 pair	
7	Hockey	Stick- under use(36)	Goal Post-2



		Balls- new(10) under use(15)	
		Net- new(1) under use(1)	
8	Softball	Softball-6	
		Slagger-1	
		Gloves-5	
9	Tennis	Balls- new(30) under use(15)	Net Post-2 pair
		Racket-under use (3)	
		Net- new(1) under use(2)	
10	Table Tennis	Bat- under use(6)	
		Ball- new(8) under use(4)	
		Net- new(2) under use(4)	
11	Volleyball	Volleyball- new(10) under use(20)	Net Post-2 pair
		Net- new(1) under use(2)	
		Antina-under use(2)pair	
13	Kho-kho	Pole- new(1 pair) under use(1 pair)	
15	Carrom	4	
16	Gymnastics	Jump Board 1	
17	High jump	Bar (2)	



18	Pole Vault		
19	Shotput	Girls 2 Boys 2	
20	Discus	Girls 5 Boys 5	
21	Javelin	Girls 10 Boys 10	
22	Hammer	Girls 1 Boys 1	
23	Hurdles	40	
24	Starting Blocks	10	
25	Starting Clop		
26	Track lane Boxes		
27	Victory Stand	2	
28	Track Judges Stand	1	
31	Flags	80	
32	Malkhamb		
33	Gymnastics		
34	Multi gym – 12 stations	Available	
35	Individual Stations for weight training	10	
36	Wooden dumbbells	40 pair	
37	Indian clubs	25	
38	Wands	2	



39	Hoops	40	
40	Lezium	40	
41	Pole for Drill		
42	Iron dumbbells	15 pairs of different weight	
43	Barbells	12 of different weight	
44	Weight Plates	24 of different weight	
45	Weight Plate Stand	1	
46	Barbell Stand	1	
47	Weight Training	3	
52	Take off board for long jump and triple jump	1	
53	Cones	45	
54	Football and hockey flag posts	1-1	
56	Taraflex flooring sheets for indoor Volleyball	Nil	
60	Stop watches	8	
61	Stop and go watches	1	

4.2.6 State whether or not the equipment acquired by the Institution is adequate to carry out the activities of the programme. If no, give details on how the deficiency is met.

Yes, equipment acquired by the Institution is adequate to carry out the activities of the programme.

4.3 Library as a Learning Resource

4.3.1 Does the Institution have a qualified librarian and sufficient technical staff to support the library - materials collection and media/computer services?

Yes, the Institution has a qualified librarian and one library assistant to support the library.

4.3.2 Is there an advisory committee for the library? If yes give details including the composition, functioning and the major decisions (during last three years) of the library committee.

Yes, the Head of the Department heads the committee, the Librarian is the secretary and two members of teaching staff are members of the committee. The committee sits together and finalizes the list of books and journals, made available by the staff members, to be purchased according to the budget allocated and the order is placed in the beginning of the academic year.

4.3.3 What is the mechanism adopted by the Institution to systematically review the various library resources for adequate access, relevance, etc. and to make acquisition decisions.

Separate sections are maintained for reference books and back volumes. There is a separate notice board in the library providing details on career guidance, career opportunities and placements. One computer has been kept in the stack room for reference for the students with OPAC (Online Public Access Catalogue)

Students are given three library cards for borrowing books. They have to show the library identity card to the library authorities before entering the stack room. The students are allowed to enter the stack room on all working days between 9.30 a.m. to 12.30 p.m. and 1.30 pm to 4.00 p.m. Similarly the timing to return their books are between 9.30 a.m. and 1.00 p.m. and 1.30p.m and 3.45 p.m.

At present the library is automated with the help of library software Libsys. The services of the charging /discharging and searching of books are done using computers.

The books borrowed can be used for 15 days by the students. The physical verification of all the books is conducted in the library. Other college students, research scholars and alumni are also permitted to make use of the library.

The students are not allowed to bring books inside the library. The librarian and library assistant have the watch on the students and their behavior in dealing with books, journals, magazine etc.

At the entrance of the library entry register is maintained. The faculty of the library checks the students and maintains the register. The condition of the book is verified while lending as well as on return.

Students are advised to return their library books on or before the due date. If they need the particular book for some more days, they may renew it by extending its time twice.

4.3.4 Are the library processes (issue, acquisition etc.,) computerized? If yes, give details.

Yes, the library is automated with help of library software Libsys. Software is installed to provide lending service and book location. The Bar – coding is also available.

4.3.5 Does the Institution library have Computer, Internet and Reprographic facilities? If yes, give details on the access to the staff and students and the frequency of use.

- Yes, the following facilities are available
- Two Computers
- One KV Uninterrupted power supply (UPS) system with DC power back with four Exide Batteries.
- Internet Facilities
- Photocopier is also available for staff and students.

4.3.6 Does the Institution make use of Inlibnet/Delnet/IUC facilities? If yes, give details.

Yes, Delnet facility is available in the library.

4.3.7 How do the staff and students come to know of the new arrivals?

The library displays the book jackets that are recently purchased and included in the library collection, for the students to see the new arrivals. Newspaper cuttings on higher education, Vacancies and appointments are put up in the library notice board for students' reference. In addition, newspaper clippings are maintained in the library for ready reference.

4.3.8 Does the Institution's library has book bank facilities? If yes, give details on the use of the book bank facility by the students?

Yes, recently the initiatives have been taken.

4.4 ICT as Learning Resource

4.4.1 How does the Institution incorporate the new technologies into its programmes?

The faculty members of our college have prepared computer aided package for their class teaching and practical classes.

The students are persuaded to prepare the PPTs based on assignment and project work.

Wi-fi facilities are available for the students and teachers to explore and prepare the assignments and download the free videos.

4.4.2 Does the Institution have a dedicated computer lab facility available in the Institution? If yes give details of the hardware, software, number of computers, access hours per student, etc. and how the Institution ensures the optimum use of the facility.

Yes, the Institution has adequate computer facilities. A total number of 40 computers are available for the students in the ratio of 1:2 in the computer laboratory.

Particulars	No. of Computers	Hardware	Software
Computer Laboratory	40	UPS – 6	Windows, SPSS, freeware software (free)

4.4.3 How and to what extent does the Institution make use of the new technologies/ ICT in curriculum transactional processes? (Computers, internet, audio visual and other media and materials)

The internet connections have been provided. LCD projectors are used in our college for Power point presentation; there are three LCD projectors in our college.

Smart class facility is also available at department for making more effective teaching-learning process.

4.4.4 What are major areas for which student teachers use /adopt technology in practice teaching? (Developing lessons plans, physical fitness and other sports and games related activities, evaluation, preparation of teaching aids)

Compilation of course study materials developed by the respective subject teachers are given to the students for efficient learning.

Through wi-fi facility and Delnet facility in the library the students collect the material to prepare their lesson plans with inclusion of recent trends and practices in physical education teaching. Latest rules and regulation of various games and sports are easily accessed by students as well as faculty members.

4.4.5 Is there a provision in the curriculum for imparting computer skills to all students? If yes give detail on the modalities and the major skills imparted.

Yes, there is a very small and basic computer application part in the curriculum in the master's degree course. Also they are given complete knowledge on practical application of the computers so as to run and understand the general software's and the SPSS.

4.5 Other Facilities

4.5.1 How is the instructional infrastructure optimally used? Does the Institution share its facilities with others for e.g.: serve as information technology resource in physical education to the Institution (beyond the program), to other Institutions and to the community, provide support facilities to other Institutions, organisations and so on.

The Indoor and outdoor sports facilities are shared with other schools and federations to organize the competitions and practice sessions.

Most of the District and Division level sports competitions of Jiwaji University are organized in our campus.

Month long summer camp for school children in the month of May & June per year with different games skating, badminton, shooting, swimming, football and basketball are organized by our department.

The PG and Ph.D Research Scholars from other Institutions visit our Labs and library.

4.5.2 Are the classrooms equipped for the use of latest technologies for teaching? If yes, give details. If no, indicate the Institution's future plans to modernize the classrooms.

Yes, one smart class room and one Audio-Visual room are equipped with latest technologies for teaching other than six general classrooms.

4.5.3 Give details on the facilities available with the Institution to ensure the health and hygiene of the staff and students (rest rooms for women, wash room facilities for men and women, canteen, health center etc.)

- Rest room for women is separately available in our college.
- Adequate wash room facilities are available for men and women both.
- Canteen facilities are available.
- Water Cooler with water purifies is installed on each floor.
- One doctor is appointed by our management who is available in our college twice in week. However there is a panel of doctors who are available on a call or for referral services. Also in the pharmacy college in the same campus some first-aid facilities are available.
- Health committee comprising of hostel inmate is functioning.
- First Aid box is available both in the college and hostel.

4.5.4 How does the Institution consider the environmental issues associated with the infrastructure? (Energy saving devices, using environment friendly naturally degrading materials, water conservation etc.)

In the campus 90% uses of LED lights is ensured to save the electricity. Throughout the campus the plants and trees are irrigated by Drip method. For water harvesting every single drop of run away water is channelized to two big water recharging ponds.

4.5.5 Does the Institution allow the use of sport infrastructure by external agencies such as neighborhood sports clubs, sports associations, corporate sector, business houses, sports enthusiasts and the like? If yes, give details.

As Point No. 4.5

4.5.6 Does the Institution has its 'Website' ? If yes, what is the information posted on the site and how often is it updated?

Yes, the URL of our website is <http://www.ipsgwalior.org/Education/phyhome.php>. The website is updated by one software engineer every fortnight. On website details about the facilities, the facilities, the admission procedure, course details and general rules and regulations are posted.

4.6 Best Practices in Infrastructure and Learning Resources

4.6.1 How does the faculty seek to model and reflect on the best practice in the diversity of instruction, including the use of technology?

The faculty is attending special clinics for their own specialization.

4.6.2 List innovative practices related to the use of ICT, which contributed to quality enhancement of the Institutional provisions.

The Annual Sports Meet performance are uploaded in the computers and displayed to the students.

The Combined Events in Athletics were scored by utilizing computer technology.

The M.P.Ed. research work statistical calculations are computed by computer software facilities.

Classes are being conducted utilizing LCD facilities and smart class by the faculties.

Faculties are trained to use the Laptops.

Infra structure facilities are informed to the outsiders.

4.6.3 What innovations/best practices in Infrastructure and Learning Resources are in vogue or adopted/adapted by the Institution?

Utilization of foam mats, jumping mats, swiss ball, Plometric boxes, Baby hurdles, Medicine ball, Harness tap materials, Roman rings, rope and Pole Mallakhamb, taraflex mats etc.,

Indoor Stadium is available in our college.

All the facilities in our college are made full use of our learners. Outsiders are also encouraged to use these facilities without disturbing the academic climate of our learners.

Library has a good collection of books and journals. It is computerized and has the internet facilities.

Our management provides adequate infrastructure and well equipped laboratories.

A scientific rain waters harvesting system is established in the campus as per the government norms.

Additional Information to be provided by Institutions opting for Re-accreditation / Re-assessment

1. What were the evaluative observations made under Infrastructure and Learning Resources in the previous assessment report and how have they been acted upon?

NA

2. What are the other quality sustenance and enhancement measures undertaken by the Institution since the previous assessment and accreditation with regard to Infrastructure and Learning Resources?

NA



Criterion V: Student Support and Progression

5.1 Student Progression

5.1.1 How does the institution assess the students' preparedness for the programme and ensure that they receive appropriate academic and professional advice through the commencement of their professional education programme (students pre-requisite knowledge and skill to advance) to completion?

On the first day of every academic year, students' previous knowledge is tested in the areas of interest in sports and need assessment in arranging different skillful programs by one to one and group discussions. They are asked to interact with the concerned faculty for the skills of their liking. Five days' induction and orientation programme is organized to test their skills /interest in different sports activities.

5.1.2 Does the institution have any direct relationship with state sport associations for deriving various benefits for the students and coaching facility under the NSO programme? If yes, give details.

- Our college is member of Madhya Bharat Hockey Federation,
- Judo, Boxing, Shooting and Fencing .

5.1.3 Give details on the achievement-oriented incentives provided by the institution to motivate students in general and talented sports-persons in particular to participate and win laurels in extramural sport competitions beyond inter-college, and inter-university level contests. For example:

a) Marks reserved for achievement in particular sport/activity

Weightage of five marks is given in internal assessment to the achievers.

b) High achievement is publicly commended

We give certificate at the time of annual awards ceremony to the highest achiever in academic and university sports.

c) Cash awards are provided according to the level of achievement

- Cash awards of Rs. 5000/- is given to highest achiever
- Fee concession full/75% is rewarded

d) High achievers' names are inscribed on the honor boards displayed in the institution/department

High achiever's name are inscribed on the notice board of the department

e) The institution/department provides rewards such as blazers, monograms, ties etc., for outstanding performance

Yes, institute provides reward etc. for outstanding performance

f) The institution/department ensures through special efforts that the outstanding sports-persons get better placement

Yes, The department ensures through special efforts the outstanding sports person get better placement

5.1.4 How does the institution ensure that the campus environment promotes motivation, satisfaction, development and performance improvement of the students?

The campus environment is inspiring & conducive for education, recreation & Sports/games.

All kind of sports facilities to attract number of students towards overall development.

Students are given opportunities to participate in higher level of competitions by taking care of expenditures involved.

Annual sports are organized with all fanfare and high spirit, motivating large number of students.

Students are also encouraged to prepare and perform.

5.1.5 Describe the possible reasons of drop out (if any) and the measures adopted by the institution for minimizing the drop out?

The college has been giving counseling to complete the course successfully. The dropout case is very negligent.

5.1.6 What additional services are provided to students for enabling them to compete for the jobs and progress to higher education?

The placement cell of the college gives the students consistent counseling and enables them to compete for jobs and pursue higher studies. The cell also arranges personality development programme, aptitude development programme & developing communication skills. Special coaching is also arranged to help students to appear in NET & UGC exam.

5.3 Student Support

5.3.1 What are the various provisions in the institution, which support and enhance the effectiveness of the faculty in teaching and mentoring of students?

To enhance the competence of teaching faculty, workshops, seminars & induction programmes are conducted for them.

5.3.2 Does the institution have remedial programmes for academically low achievers? If yes, give details.

The problem of the students are indentified through teacher mentor system by the faculty & discussed with the principal. The institution takes appropriate steps to help the students to overcome their problems. The weak students are given one to one counseling and tutorial are also arranged.

5.3.3 What is the grievance redressal mechanism adopted by the institution for students? What are the major grievances redressed in last two years?

The redressal cell provides tripartite settlement service, which includes members of staff, principal and management. The grievance in our college relating to admission, scholarship, university result, payment of fees, assignments etc are redressed through the same.

In addition to this suggestion box is maintained at prominent location in campus. This is periodically opened in the presence of committee members. Suggestion recorded in register & necessary recommendation made by management & administration.

5.3.4 How is the progress of the candidates at different stages of programme monitored and advised?

The progress of the students at different stages is monitored through unit tests/class tests and internal skill tests.

5.3.5 How does the institution ensure the students' competency to begin practice teaching (Pre-practice preparation details) and what is the follow-up support in the field provided to the students during practice teaching in schools?

Though there is no provision of practice teaching in school in the University ordinance yet on our own the department sends the students in different schools. All necessary tie ups are made accordingly.

5.3.6 Give details on the student counseling facilities available to the students of the institution?

a) General career counseling

Skill development classes, communication orientation classes & life skill classes are conducted. Employment opportunities are brought to the students.

b) Sports-specific counseling to talented sports-persons

Yes

c) Academic counseling

The low achievers are found out through internal assessment test. Special care is given to them. Counseling with parents & respective teachers are also conducted.

d) Personal counseling to low achievers

Personal counseling is conducted with the help experts and teachers.

e) Therapeutic counseling on health, fitness, behavior etc.

It is done on regular basis before starting any field activity. Injured players do take proper counseling from teacher concerned for remedial purposes.

f) Placement services

Yes , the campus has one T&P Cell which takes care of the placement services to the students

g) Any other (specify and indicate)

NA

5.3.7 Does the institution provide sports coaching to students/trainees? Are students encouraged to qualify as sport officials (referees, umpires, table officials) so as to add to their competency? If yes, give details thereof.

Yes, M.P.Ed. final year students are encouraged to add their competency as referees, umpires, table officials in inter-collegiate, university & other division level sports.

5.3.8 Are the students from the institution encouraged to join specialized coaching courses provided by the various National Institutes and other organizations? If yes, give details for the last three years.

Yes, we encourage our students to do some specialized coaching courses as Yoga, swimming and athletics.

5.3.9 Does the institution publish 'its' updated prospectus/handbook annually? If yes, what are the aspects on which information is provided in the prospectus/ handbook?

Yes, the Institute publish updated prospectus, syllabus, Rule regulation and brochures.

5.3.10 Does the institution provide training and access to library and other education related electronic information, audio/ video resources, computer

hardware and software related and other resources available in the institution to the student teachers after graduating from the institution? If yes give details on the same.

Yes, We have separate computer lab for education in Physical Education Dept. different software are available according to their syllabus. Alumni are welcome and encouraged to use the facilities free of cost.

5.4 Student activities

5.4.1 Does the institution have an Alumni Association? If yes,

- (a) List the current office bearers**
- (b) Give the year of establishment and the last election held**
- (c) List Alumni Association activities of last two years**
- (d) Details of the top 10 alumni occupying prominent positions/excelled in sports and games**
- (e) Give details on the contribution of alumni to the growth and development of the institution**

Under Process

5.4.2 How does the institution encourage students to participate in extra curricular activities including sports and games?

Our college encourages students to participate in debate, sports & cultural activities. Every year our students participate in college & university youth

festival & sports & have got good number of positions. Expenditure incurred is borne by the management.

5.4.3 How does the institution involve and encourage students to publish materials like catalogues, wall magazines, college magazine, etc.

The institution involve and encourage students to publish research paper in our own journal and other journals and magazines.

5.4.4 Does the institution have a student council or any similar body? Give details on – constitution, major activities and funding.

State administration has put a ban on students' election in colleges. Therefore as of now there is no students council in college.

5.5.5 Give details of the various bodies (academic and administrative) which have student representation on it.

Yes, students get fair representation in IQAC, grievance cells, discipline committee anti-ragging committee and women cell.

5.5.6 Does the institution have a mechanism to seek and use data and feedback from its graduates and current students to improve the preparation of the programme and the growth and development of the institution? If yes give details.

Yes

5.5. Best Practices in Student Support and Progression

5.5.1 Give details of institutional best practices in Student Support and Progression.

Students are given chance to organize the programmes so as to develop the leadership qualities.

The physical education students are given the responsibility of maintaining discipline in mega events in and outside the campus.

Railway/Bus concession is provided to the students for outdoor visits.

Department provides financial support to the students who go out for participation in the competitions of Associations and Federation at State and National Level despite the fact that these are not the AIU related programmes.

Additional Information to be provided by Institutions opting for Re-accreditation / Re-assessment

- 1. What were the evaluative observations made under Student Support and Progression in the previous assessment report and how have they been acted upon?**

NA

- 2. What are the other quality sustenance and enhancement measures undertaken by the institution since the previous assessment and accreditation with regard to Student Support and Progression?**

NA

Criterion VI: Governance and Leadership

6.1 Institutional Vision and Leadership

6.1.1 What are the institution's stated purpose, vision, mission and values? How are they made known to the various stakeholders?

Institutional vision & Leadership

Vision: *“To produce technically sound, professionally competent and socially committed individuals imbued with ethical values to serve the society”*

Mission: *“To build a centre of excellence for learning where young talents can be nurtured to their fullest potential through focus on teaching, learning, research, and innovation in order to improve quality of life of the community and the nation at large.”*

Our mission is continual improvement to knowledge, skills and personality development of our students so that they succeed in their life to be a good teacher and researcher.

The vision & mission of the institute are made known to stakeholders through

- Prospectus & Brouchur
- Institute's Website
- Handbills distribution in carrier fairs
- Carrier Fairs where the counter of the institute works as information centre
- Personnel Communication

6.1.2 Give information on how the mission include the institution's goals and objectives in terms of addressing the needs of the society, the students it seeks to serve, the school sector, Institution's traditions and value orientations?

The group believes in the holistic development of teacher and taught.

It is based on the understanding that all people regardless of caste, religion, background, or upbringing have tremendous potential. This potential is explored and exploited by providing several value addition programs to enrich the lives of its students. The institute takes care of expanding their knowledge base through curricular activities. For their physical, moral and spiritual development all kinds of field activities, co-curricular activities and community works are organized. They are prepared to think critically, and to recognize how their endeavors contribute to the well being of the society, and the country at large.

6.1.3. How and with what frequency are the vision, mission and implementation plans monitored, evaluated and revised?

During monthly meetings, governing body meeting after every three months and on the basis of the feedback of the students the changes, if any, are recommended.

6.1.4 How does the institution identify and address the barriers (if any) in achieving the vision/mission and goals?

On completely decentralized manner the feedback and the observations received right from the students level to the higher authorities is taken into account to identify and address the barriers, if any.

6.1.5 Enumerate the top management's commitment, leadership role and involvement for effective and efficient transaction of teaching and learning processes (functioning and composition of various committees and Board of Management (BOM), BOG, etc.)

The duly constituted BOM is the supreme policy making agency of the institute.

A central administrative office headed by Group Director, Assisted by chief administrative Officer and Deputy Director along with other support staff, ensures the smooth and efficient running of the institute.

The principal, who is the head of the individual college, execute the decisions of the BOM through Head of the Department.

There is an academic council attached to each college, which periodically reviews the progress of academic activities and other suggestions.

6.1.6 How does the management and head of the institution ensure that responsibilities are defined and communicated to the staff of the institution?

Regular meeting of principal with BOM, & Governing body (atleast thrice in a year) are conducted. The proceedings are circulated and a time bound action taken report is ensured.

6.1.7 How does the management/head of the institution ensure that valid information (from feedback and personal contacts etc.) is available for the management to review the activities of the institution?

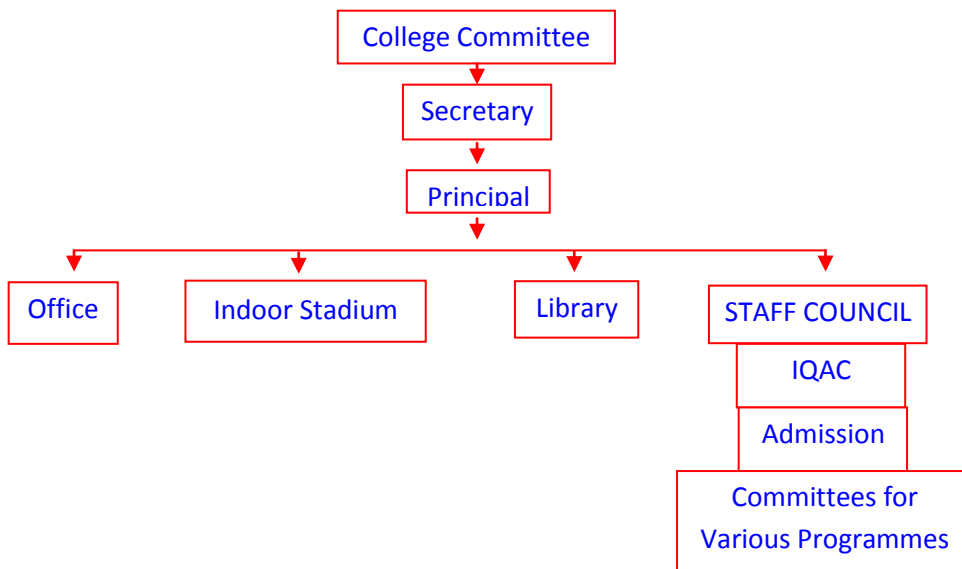
There is an Academic council attached with the institute, which periodically reviews the progress of academic activities and offers suggestions to improve its functioning where the management representatives occupy the important position.

6.2 Organisational Arrangements

6.2.1 Give the organizational structure and the details of the different committees (academic and administrative bodies) constituted by the institution for management of different institutional activities? Give details of the meetings held and the major decisions made and implemented regarding academic management, finance, infrastructure, faculty, research, extension and linkages and examinations during the previous year.

The organizational structure of the College committee is presented below.

ORGANIZATIONAL STRUCTURE



The college was established by Deendayal Krishi Avam Gramin Prodyogiki Vikas Sansthan which is a registered society.

The college is governed by the college committee constituted as per the Madhya Pradesh Regulations Act.

The college committee is constituted by the following members.

Mrs.Shobha Mishra	-	President
Shri Deepak Bajpai	-	Secretary
Shri Prem Narayan Bansal	-	Donor
Dr. I.B.Singh	-	Higher Education Representative
Dr. J.N.Gautam	-	University Representative
Dr. Rajeev Jain	-	University Representative
Dr. Rama Tyagi	-	Member

Dr. Brij Kishore - Faculty Member

Mr. Vijay Moghe - Faculty Member

The committee meets three in a year. Two major items, (i) administrative report of the Principal and (ii) Staff position form the routine of the agenda.

Student discipline, number of working days, university results, and extra-curricular activities are presented for discussion in the committee. Formal approval of appointments and promotions are made by the college committee. Based on the report of the Principal, suggestions and guidelines are made for changing existing practices and improving the performance of the college.

The Chairman of the college committee, in discussion with the members of the committee, makes policy decisions and matters of legal requirements and they are entered in the minute's book. The secretary of the college represents the management and he interacts with the Principal on day to day affairs of the college.

The secretary takes care of the administrative requirements connected with the establishment.

He corresponds with the management regarding teaching and non – teaching staff welfare measure like salary drawings and disbursements, provident fund and increment etc.

The day to day affairs of the college is managed by the Principal besides participating in policy decisions. The Principal reports to the Group Director who is

available in the campus on full time. The management has two more institutions in the campus.

The staff council is the second major body of the institution. The Staff Council is headed by the Principal, two members of teaching staff are the members of the Staff Council. One is elected as the secretary of the council by the members. The Staff Council acts as an advisory body to the Principal. All major decisions affecting the whole college are discussed in the staff council like planning the academic calendar, academic performance of students, students discipline, making budget requirements, handling student conflict and grievances. The Principal also conveys the policy of the management through the staff council.

The Principal keeps all the teachers informed of all the problems that are dealt by the Principal / Staff Council. Staff meetings are also conducted in emergency to keep them informed.

A staff circular file is also maintained. It contains information on all staff-related matters.

There are various functional committees like

1. Women's Welfare Committee
2. IQAC.

The Principal's office is headed by the office superintendent. The Principal conducts meetings of office personnel and reviews the work in progress and discusses the pending matters. The Principal appraises the performance and instructs the areas for improvement in such meetings. Files are monitored by the office superintendent and the

Principal discusses with the office superintendent and he discusses with the members on matters that need the Principal's attention and the Principal also discusses with the Group Director and Group Director with the Secretary.

Various committees that function within the institution manage the academic, co-curricular, research and extension activities of the college. The IQAC, Parent Teacher's Association and the Alumni Association are the committees that have members outside the college. The committees functioning in the college are presented below.

IQAC, Staff Council, Admissions, Disciplinary Committee, Intramural Committee, and Journal Committee.

In the Hostel our college has the committees such as Mess Committee, Disciplinary Committee.

The committees meet periodically and the decisions taken by different committees accordingly.

The authorities of the institute are:

Board of Management

- Chairperson
- Secretary
- Treasurer
- Six Member

Administrative Bodies

- Group Director
- CAO

- Deputy Director
- Principal
- Head of the department

Functioning

- Implication of all academic programmes is discussed with faculty
- Budget allotments are made getting proposals and discussion with faculty
- Academic & extracurricular activities are organized in consulting with the faculty and concern committee.
- The principal provides guidance & leadership.

Academic Council

- Director
- Principal
- HOD
- Two Faculty Members

Functioning

- Admission Procedure
- Course outline
- Assignment plan
- Preparation of writing records

Staff Council

- HOD

- Two Staff Member

6.2.2 To what extent is the administration decentralized? Give the structure and details of its functioning.

The management and head of the college are always in interactive mode with each other. The principal and HOD get the feedback from teachers, students and the public with regards to the teaching quality, curriculum and extra-curricular activities and infrastructural demands. After thorough discussion and deliberations in the meetings, the decisions are taken for their implementation keeping in view the available resources.

6.2.3 How does the institution collaborate with other sections/departments of the institution and school personnel to improve and plan the quality of educational provisions?

As ours is a big educational group having three different colleges, joint meetings are held to share the best practices in academic and non-academic activities. The schools' feedback collected through visits by our students and meetings for different purposes is taken into consideration in improving the quality of teaching and field activities.

6.2.4 Does the institution use the various data and information obtained from the feedback in decision-making and performance improvement? If yes, give details.

Yes the institution use various data and related information obtained from the students, faculty members through various visits and meetings.

6.2.5 What are the institution's initiatives in promoting co-operation, sharing of knowledge, innovations and empowerment of the faculty? (Skill sharing across departments' creating/providing conducive environment).

The college has established a good rapport between departments by way of conducting periodical meetings, seminars, discussion, and deliberation and encourages sharing of experiences freely among themselves. This system paved the way for identifying initiative channels in the progress of teaching learning materials. Experts are invited to suggest measures for the empowerment of the faculty.

6.2.6 How does the management encourage and support involvement of the staff for improvement of the effectiveness and efficiency of the institutional processes?

For the improvement of the effectiveness and efficiency of the institute all the officials are in one or the other committees to suggest and help in the process. Institute

organizes specific workshop for faculty members and for non-teaching staff the internal training programme are organized from time to time.

6.3 Strategy Development and Deployment

6.3.1 How does the institution allocate resources (human and financial) for accomplishing and sustaining the changes resulting from the action plans?

On the basis of demand notes collected from HOD the principal prepares the annual budgetary and human resource requirements. The central office takes it into consideration while preparing the annual budget and the human resource requirement.

6.3.2 How are the objectives communicated and deployed at all levels to ensure individual employee's contribution for institutional development?

The curricular objectives have been published in the institution prospectus

The goals and objectives of the institution have been highlighted on display boards and also communicated to the staff members at the beginning of the session through short term orientation and meetings. It is also available on the Institute's websites.

6.3.3 Describe the procedure of developing and deploying the institutions academic plan.

In the beginning of the year, academic calendar is prepared according to Jiwaji University and Madhya Pradesh Higher Education Regulations. On this basis, we prepare our annual and semester plan in consultation with the faculty and administrators.

6.3.4 Has the institution an MIS in place? If yes, give details on how it is used to select, collect, align and integrate data and information on academic and administrative aspects of the institution.

Yes, the institute has a data centre to collect information on

- Students Profile
- Students Attendance
- Academic Performance
- Result Analysis
- Faculty & Staff Profiles
- The information related to the college is updated on our website so that parents and students have access to it.

6.3.5 Detail on the workload policies and practices that encourage faculty to be engaged in a wide range of administrative and professional activities including teaching, research, assessment, mentoring, working with schools and community engagement.

Workload policy is according to UGC and Jiwaji University norms. The faculty members are encouraged and involved in the activities other than classroom teaching as per their expertise and interest.

6.4 Human Resource Management

6.4.1 How are the needed resources (human and financial) planned and obtained to support the implementation of the mission and goals?

There is a system for obtaining the support and implementation of human and financial resources. The human resource is deployed through college level selection committee (in case of an emergent situation) followed by dully constituted selection committee of the University. As per the approved budget the allocations are released as an main the need is generated.

6.4.2 Does the institution have an inbuilt mechanism to check the work efficiency of the non-teaching staff? If yes, give details.

Annual confidential report as per set norms is the foolproof means of assessing and checking the work efficiency of Non teaching staff.

6.4.3 Is there a grievance redressal mechanism in the institution for the staff? If yes, how does it handle the grievances of the employees and others? Give details of last three years.

As such there is no set cell for the same but the cases are always taken up on the basis of reported grievances, in the periodical meetings.

6.4.4 Does the Institution have the freedom and the resources to appoint and pay temporary/adhoc/part-time faculty? If yes, give details. If no, state how the workload resulting from additional programs/courses/ expansions is managed?

Yes, part time /ad hoc faculty is appointed through college selection committee.

6.4.5 What are the major initiatives of the institution for ensuring personal and professional/career development of the teaching and non-teaching staff of the institution (training, organizing and sponsoring professional development activities, promotional policies, etc.)

In-service programmes are conducted in the college.

The faculty members are allowed to attend the in-service programmes in various colleges and universities.

Faculty members are encouraged to present papers in seminars and conferences.

They are encouraged to publish research papers in various journals.

6.4.6 What are the mechanisms in place for performance assessment (teaching, research, service) of faculty? (Self-appraisal method, comprehensive evaluations by students and peers). Does the institution use the evaluation outcome to improve teaching, research and service of the faculty? If yes give details.

The institution uses self appraisal report of the teacher educator, feedback from the student teacher, feedback from experts. Feedback report is evaluated by the Principal and CAO & Group Director. Accordingly, the teaching and research activities are rescheduled.

6.4.7 What are the various health, insurance and first-aid services available to the students/ trainees and members of the teaching and non-teaching staff of the institution?

Health insurance of the students by the insurance company is done. There is a first aid unit available in the campus.

6.4.8 What are the welfare measures for the staff and faculty, which affect and improve, staff well-being, satisfaction and motivation?

The management provides following welfare measures for the staff and faculties

- Maternity Leave
- Free Transport

- Academic Leave to attend seminars & Workshops
- Festival advance to Non teaching staff
- Academic leave for orientation programme
- Fee concession for employees' children studying in the Institution.
- Study Leave

6.4.9 How does the institution ensure that the statutory and regulatory

Requirements pertaining to human resources are fulfilled? (NCTE norms, University/State Govt. regulations). How many faculty have been recruited without the essential qualifications prescribed by the regulatory body?

Advertisement are given in news papers and staff members are selected by the selection committee as per NCTE, UGC & University norms.

- Welfare measures is given to staff
- Offer facilities for doing research
- Concession & T.A. is given for attending research & seminar workshop
- Increment is given every year on the basis of ACR.

6.4.10 Does the Institution follow any testing methods to periodically evaluate the physical fitness of the faculty? If yes, give details.

Yes

6.4.11 Is there a mechanism in the institution to reward and motivate staff members? If yes, give details.

Yes, appreciation is rewarded.

6.5 Finance Management and Resource Mobilization

6.5.1. What are the budgetary resources to fulfill the vision and mission and offer quality programs? (Budget allocations over the past five years, depicted through income expenditure statements, future planning, resources allocated during the current year, and excess/deficit)

As the Institute is self finance private institution and totally dependent on the fee received from the students. The budget and income expenditure statements are given in the annexure

6.5.2 Does the institution get financial support from the government? If yes, mention the grants received in the last three years under different heads. If no, give details on the sources of revenue and income generated by the institution.

No, being a self finance institution, the college collect revenue from the students tuition fee.

6.5.3 How does the institution decide on fee and other charges to be paid by the students? (Give the detailed break-up of fee and other charges and the total amount collected from the students annually for each of the programmes) Have there been any changes in the tuition and other fees during the past three years. If yes, give details.

Recommended by college and approved by university. The details are annexed.

6.5.4 Is the operational budget of the institution adequate to cover the day-to-day expenses? If no, how is the deficit met?

No. the deficit amount is adjusted by getting from the other colleges of the society. The institution has three other colleges. Thus it possesses sufficient amount.

6.5.5 Are the accounts audited regularly? If yes, give the details of internal and external audit procedures and information on the outcome of last two audits. (Major pending audit paras, objections raised and dropped).

Yes, qualified chartered accountant is employed to carryout audit. The midterm audit after every three months and annual audit is done by a qualified chartered accountant. The audit reports for the last three years are given in annexure.

6.5.6 Has the institution computerized its finance management systems? If yes, give details.

Yes, latest accounting software Tally version 7.0 is used for maintain account.

6. 6 Best Practices in Governance and Leadership

6.6.1 What are the significant best practices in Governance and Leadership carried out by the institution?

Academic plan is prepared in consultation with the faculty members and other stakeholders which is followed to carry out the teaching plan.

Annual budget is prepared on the basis of need assessment at the Department level.

Teaching fraternity is given fair chance to improve the knowledge base.

Freedom to the Department to innovate, implement, reschedule the plans as per the requirements in the benefit of students.

Faculty members and students are given responsibilities to plan and organized the events of National and International importance to instill the confidence of Governance.

Additional Information to be provided by Institutions opting for Re-accreditation / Re-assessment

- 1. What were the evaluative observations made under Governance and Leadership in the previous assessment report and how have they been acted upon?**

NA

- 2. What are the other quality sustenance and enhancement measures undertaken by the institution since the previous Assessment and Accreditation with regard to Governance and Leadership?**

NA

7.1 INTERNAL QUALITY MANAGEMENT

7.1.1 How does the institution evaluate the achievement of goals and objectives?

Institute had various processes for achieving goal and objectives

Establishment of IQAC in 2011 for total quality management of the college.

Periodic meetings of HoDs, Staff Council, Exam Committee, Finance Committee, Cultural Committee, Grievance Redressal Cell, Class Representatives.

In periodic IQAC meetings the resolutions taken are implemented in accordance with the NCTE and UGC guidelines and objectives of higher education.

Meetings of Academic Council, Governing Board and Governing Body on all matters related to the college.

Periodic meetings with Staff and Students.

Administrative and library automation.

7.1.2 How does the institution ensure and monitor the quality of its academic programmes?

Quality of academic programmes is ensured through the following methods such as feedback from students and self-appraisal from teachers, periodic review of curricula in BOS as per the suggestions of stakeholders and need of the times and representation of all sections in the Academic Council.

7.1.3 How does the institution ensure and monitor the quality of its administration and financial management processes?

Quality assurance within the existing academic and administrative system is ensured through

- IQAC for quality sustenance.
- Academic Council and BOS.
- Innovations in curriculum, setting standard procedures for academic activities, close monitoring of students performance and feedback mechanism.
- Inputs from stakeholders.
- Implementation of expansion plans.
- Functioning of various bodies/ committees like Staff Council, Exam Committee, Finance Committee, Cultural Committee, Grievance Redressal Cell.
- Office and library automation.

7.1.4 Has the institution established as Internal Quality Assurance Cell (IQAC) or any other similar body/committee/cell? If yes give its year of establishment, composition, functions and major initiatives.

Yes, IQAC was established during the year 2011 – 2012 norms and guidelines of NAAC were followed while constituting IQAC. It consisted of representatives of all stakeholders as its members. The principal is the chairperson of IQAC, and a senior faculty is a coordinator. Teachers, expert members and representatives of all stakeholders are the members. Its main objective is to plan and implement quality initiatives. It follows its calendar for meetings, quality agenda and maintains its proceedings. It circulates its plan and steps for implementation. It conducts workshops, awareness programmes and special lectures on quality innovations.

7.1.5 How does the institution identify and share good practices with various constituents of the institution.

Department do share its various good practices with other departments and colleges of the group.

The campus has three colleges, two technical colleges affiliated to Technical University and the third one non technical running NCTE courses.

The joint review meetings are organised to share the best practices which are tried and tested for better results.

Institution sustains some of the good practices throughout the year and share it with various consultants of the institution.

Best practices are invited from the faculty, pupil teachers, alumni and other constitutes of the institution.

Best practices are also identified through internet searching of different colleges and their practices.

Some good practices are also identified by frequent mutual interaction occur in the staff council meetings.

Some of such good practices which are also shared time to time with the various constituents of the institution are as follows:-

- Institution organizes seminar, series of guest/expert lectures for benefitting faculty and pupil teachers with their knowledge and experience.
- Inter-college debate competition has been organized on “Privatization of Education is
- Rationale” Cultural events, sports/games, and literary events are organized in order to bring all
- Round development.
- In the prayer session, a pupil teacher gives a thought of the day and expresses his/her views at the time of morning assembly which inculcate values in them.
- In morning assembly, Sarva Dharma Prayer is organized to show respect to all religions.

- National Days are celebrated to develop the feeling of National Integration among pupil teachers and faculty.
- National Sport Day is celebrated with great enthusiasm in the Institute since 2007.
- For enhancing dignity of labour and human outlook institution has arranged different activities at regular interval as tree plantation, health checkup, campus cleaning etc.
- Uses of ICT in teaching learning practices for qualitative and effective teaching.
- Promotion of research Activities.
- Inculcation of Yoga activities for developing discipline and ethics.
- Outreach and extension programme provide an opportunity to serve community.
- Laboratory facilities develop the skills abilities, scientific attitude in pupil teachers.
- Department celebrated ET week in week in which pupil teachers and teacher educators participated with enthusiasm.

**7.1.6 Is the institution sensitised to modern managerial concepts such as strategic planning, teamwork, decision-making, computerisation and TQM?
If yes, give details.**

Yes, Institution is very much sensitized to modern managerial concepts as all the teachers are well qualified and very capable of dealing with various concepts.

Strategic Planning: Academic and sports calendar is prepared well in advance before the start of session and classes are conducted as per academic calendar.

Teamwork: Various games and sports at different level are organised coordination and support with different level of officials all working as teamwork its includes Sport Secretary of Govt. of MP, Joint Sport Secretary of Govt. of MP, Directors of various state universities, nodal sports officers, Assistant Prof of Phy. Edu. and sports officers of various colleges & universities MP state, officials of different district, state and national federations.

Decision Making: When ever needed strict and strong decision are taken by institute to maintain high standard of quality education. Institute always take prompt decision if the case is related to Discipline, Ragging and girls matter. On recommendation of various concerned committees. The system is vary decentralised where views of all sections are taken into account before taking final decision.

Computerisation: Most of the offices of Institute are fully computerised and others are also working hard on same track. Institute is also having well equipped computerised library and wi-fi facilities.

TQM: Institute management try it best to achieve Total Quality Management through it limited sources. Management tries to take out best possible out come from its teachers by motivating and encouraging them to do their best.

7.2. INCLUSIVE PRACTICES

7.2.1 How does the institution sensitize teachers to issues of inclusion and the focus given to these in the national policies and the school curriculum?

The approach of the institute is holistic where emphasis is given on individual development with equal opportunities without any discrimination on the basis of cast, creed and background.

We impart inclusive education through academic and co-curricular activities. In academic activities the students from all sections of the society are given equal opportunities to participate and develop their individual skills and competencies.

All the national and local festivals are organised in the campus with the same zeal and respect. The debate, folk song and dance, one act plays competitions are organised by the students with a theme on gender equality, national integration and survival values.

All the teaching and non-teaching staff members and the students are sensitized on these issues of national importance during short term orientation programs and periodic review meetings.

As a result of our sincere efforts no such incident of discrimination is reported till date.

All the students are given equal opportunities and attention to fulfill their needs. The issue of inclusion reflects in the values of institution.

7.2.2 What is the provision in the academic plan for students to learn about inclusion and exceptionalities as well as gender differences and their impact on learning?

Special group discussion and presentations are made for students to know about facts and figures on gender difference. Time to time debates, open discussions, general awareness programmes and guest lectures by experts are conducted from time to time cater the needs of awareness towards inclusion, exceptionalities and gender differences and their impact on learning.

7.2.3 Detail on the various activities envisioned in the curriculum to create learning environments that foster positive social interaction, active engagement in learning and self-motivation.

The following curricular and co-curricular activities are provided to the students for fostering positive social interaction, active engagement in learning

and self motivation. Citizenship training camp, field trip, educational tour, national and international festival celebrations, seminar, participation in competitions, using library books, teaching practice, Yoga, participation in club activities, personality development sessions, educational technology and other social activities are performed by the trainees.

7.2.4 How does the institution ensure that student teachers develop proficiency for working with children from diverse backgrounds and exceptionalities?

By providing training of various multi sensory teaching methods and use of appropriate teaching aids, the proficiency of trainees are increased. It develops proficiency for working with children from diverse backgrounds. Regular feedback of every practice teaching session also helps them for the same. Along with this, trainees' over all personality are developed by various activities such as news reading, speech, and proverbs in the assembly. Our college student teachers made a visit to schools of special children.

Students interact with children from different backgrounds and exceptionalities during their visit to various school for teaching practice. Students tries to solve the problems of students at their level and also discuss it with teachers for helping them with good solutions.

7.2.5 How does the institution prepare its students to address to the special needs of the physically challenged and differently-abled students enrolled in the Schools?

Students are educated and motivated to deal with such kind of students with extra care keeping in mind their abilities.

7.2.6 How does the institution handle and respond to gender sensitive issues (activities of women cell and other similar bodies dealing with gender sensitive issues).

- Institute do have functional Women Cell
- Students are given orientation on gender equalities during the orientation programme
- Students are briefed with the problems of eve-teasing and ragging in the class rooms
- Students are instructed to treat their woman counterpart fairly and equally
- The institution is having a cell towards prevention of women harassment. The cell monitors and takes action based on complaints and fact findings.
- The institute has duly constituted women cell.
- All the students and other stakeholders are made aware about the functionalities of this cell and the same is displayed on notice boards and displayed in the campus.
- Any such matters related to violation of gender equality, eve teasing are taken up immediately in the meeting of women cell and the action is taken accordingly.

- If required the parents of the concerned are also called to discuss the matter and counselling is done on regular intervals.

7.3 Stakeholder Relationships

7.3.1 How does the institution ensure the access to the information on organizational performance (Academic and Administrative) to the stakeholders?

The college ensures the access to the information on organizational performance to the stakeholders in the following ways:

- Keeping the information in the college website available
- College calendar
- College brochure
- News Letter
- News paper clippings
- News published in the daily newspaper.

7.3.2 How does the institution share and use the information/data on success and failures of various processes, satisfaction and dissatisfaction of students and stakeholders for bringing qualitative improvement?

The institution gets feedback from staff and principals of schools, students and from parents for bringing quality improvement.

Based on the feedback, remedial measures are taken in faculty meeting to eliminate short comings.

The programs of the institution are qualitatively improved.

7.3.3 What are the feedback mechanisms in vogue to collect, collate and data from students, professional community, Alumni and other stakeholders on program quality? How does the institution use the information for quality improvement?

The institution collects feedback from students periodically on teachers education, for improving teaching and delivery process. The institution collects feedback from student teachers, parents and alumni which are utilized for improving the quality of the program.

Feedbacks collected from Alumni, Parents, School Headmasters and guide teachers are analysed and discussed thoroughly in the staff council and governing body meeting to arrive at suggestions for quality improvement. After getting approval from governing body the institution takes preventive and corrective action for quality improvement.

**Additional Information to be provided by Institutions opting
for Re-accreditation/ Re-assessment**

1. How are the core values of NAAC reflected in the various functions of the institution?

NA

2. What are the major innovations of the institution since the previous assessment and accreditation?

NA



MAPPING OF ACADEMIC ACTIVITIES OF THE INSTITUTION

2012-13 (First Semester)

Particulars	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	
	AUG				SEP					OCT				NOV				DEC				JAN			
Admission & Orientation																									
Theory Classes																									
Tutorial/Remidial																									
Seminars																									
Asisgements & Projects																									
Community Work																									
Terminal Exams																									
Teaching Practice																									
Intarmural																									
Co-Curricular																									
End Term (Theory)																									
End Term (Practical)																									



2012-13 (Second Semester)

Particulars	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48
	FEB			MARCH				APRIL				MAY			JUNE			JULY						
Admission & Orientation																								
Theory Classes																								
Tutorial/Remidial																								
Seminars																								
Asisgements & Projects																								
Terminal Exams																								
Teaching Practice																								
Intarmural																								
Co-Curricular																								
End Term (Theory)																								
End Term (Practical)																								

Physical Education Scenario in State M.P.

Due to its location advantage, Madhya Pradesh is one of the major states which are looked upon by aspiring students for higher education. It is the home for many good and reputed colleges on different subjects and courses. Madhya Pradesh has a very place in the history of Nation, also do have a strong remarkable line in the sports history. Whenever there is a talk of the Physical Education, premier Institution like LNIPE comes in every body's mind, which happens to be a value addition to Madhya Pradesh. In recent years the state Government has taken a serious note on physical education emerging trends hence furthering its efforts either in collaboration with the centre or state alone through large private sectors.

Though from the ancient times sports and sport Education is associated with the culture of the society to create and sustain community. In Madhya Pradesh, starting from elementary to higher Education, sports and Physical Education has been emphasized in the curriculum. The perception of the stream was earlier for professional games and sport oriented and 'Health is Wealth' centric.

Rise of Physical Education Teachers Training landed in the state through autonomous body like NCTE, MHRD Govt. of India. Since then member of Govt. or private institutions have come up in the state. Presently there are 50 (fifty) NCTE recognized Physical Education Colleges /dept. across the state. Among other infrastructure requirements like classrooms & offices they have 100 percent facilities for Football, Volleyball, Hockey, Kabaddi and Kho-Kho, where as facilities like squash and Swimming pools are only with 10 percent Institutions. Boxing, Weight Lifting and Wrestling follows by 20 to 50 percent and Cricket, Athletics, Tracks, Handball and Basketball ranges to around 80 to 90 percent. Curriculum are as per guidelines of the respective Universities have the liberty to innovate from time to time through board of studies and accordingly transmit to the affiliated colleges.

Govt. of MP has prestigious women Hockey Academy, Cricket Academy and Badminton Academy.