Institute of Professional Studies, Gwalior
Department of Physical Education

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year

2014-15

1. Details of the Institution

1.1 Name of the Institution

Institute of Professional Studies, Department of Physical Education.

1.2 Address Line 1

P.O.: IPS College

Address Line 2

Shivpuri Link Road

City/Town

Gwalior

State

Madhya Pradesh

Pin Code

474001

Institution e-mail address

info@ipsgwalior.org

Contact Nos.

0751-3052444

Name of the Head of the Institution:

Dr. Rama Tyagi

Tel. No. with STD Code:

0751-3052444

Mobile:

8718805004

Name of the IQAC Co-ordinator:

Dr. Rama Tyagi

Mobile:

9425757659

IQAC e-mail address:

r30tyagi@gmail.com

1.3 **NAAC Track ID**

MPCOPE16593

OR

1.4 **NAAC Executive Committee No.**

EC(SC)/02/A&A/137

& Date:

*(For Example EC/32/A&A/143
dated 3-5-2004. This EC no. is available
in the right corner- bottom of your
institution's Accreditation Certificate)*

1.5 Website address:

www.ipsgwalior.org

Web-link of the AQAR:

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	A	3.12	2014	2019
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY   05/07/2012

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and
Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

   i. AQAR _____NIL_ _____ (DD/MM/YYYY)
   ii. AQAR_____ ____NIL_____ (DD/MM/YYYY)
   iii. AQAR_____ _____ (DD/MM/YYYY)
   iv. AQAR_____ _____ (DD/MM/YYYY)

1.9 Institutional Status
   University   State ☐ Central ☐ Deemed ☐ Private ☐

   Affiliated College   Yes √   No ☐

   Constituent College   Yes ☐   No √

   Autonomous college of UGC   Yes ☐   No √

Regulatory Agency approved Institution   Yes   √ (NCTE)   No ☐

Type of Institution   Co-education √   Men ☐   Women ☐

Urban √   Rural ☐   Tribal ☐

Financial Status   Grant-in-aid   UGC 2(f) ☐   UGC 12B ☐

Grant-in-aid + Self Financing ☐   Totally Self-financing √

1.10   Type of Faculty/Programme

Arts ☐   Science ☐   Commerce ☐   Law ☐   PEI (Phys Edu) √

TEI (Edu.) ☐   Engineering ☐ Health Science ☐   Management ☐

Others   (Specify)   .   NA

1.11   Name of the Affiliating University   Jiwaji University Gwalior (M.P)
         (for the Colleges)

1.12   Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR
         etc

Autonomy by State/Central Govt. / University   No

University with Potential for Excellence   NA   UGC-CPE   NA

DST Star Scheme   NA   UGC-CE   NA

UGC-Special Assistance Programme   NA   DST-FIST   NA

UGC-Innovative PG programmes   NA   Any other (*Specify*)   NA

UGC-COP Programmes   NA

2. **IQAC Composition and Activities**

2.1   No. of Teachers   `04`

2.2   No. of Administrative/Technical staff   `05`

2.3   No. of students   `02`

2.4   No. of Management representatives   `02`

2.5   No. of Alumni   `02`

2.6   No. of any other stakeholder and community representatives   `01`

2.7   No. of Employers/ Industrialists   `NIL`

2.8   No. of other External Experts   `01`

2.9   Total No. of members   `17`

2.10   No. of IQAC meetings held   Three time in a year

2.11   No. of meetings with various stakeholders: No. `2`   Faculty `05`

       Non-Teaching   Staff Students `03`   Alumni `01`   Others `01`

2.12 Has IQAC received any funding from UGC during the year?   Yes ☐   No `√`

       If yes, mention the amount   `NA`

2.13 Seminars and Conferences (only quality related)

   (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

       Total Nos. `02`   International ☐   National `√`   State ☐   Institution Level ☐

   (ii) Themes

> 1. (Seven Days Workshop) Research Methodology and Applied Statistic.
>
> 2. (National Conference) Quality Education through Application of Research and Statistic in Profession.

2.14 Significant Activities and contributions made by IQAC

> 1. IQAC has advised to organise National & International seminar or workshop.
> 2. Also support to increase the amount of scholarship to the student who achieve Gold Medal at National or State level games.
> 3. More use of smart class and ICT.
> 4. Set goals advised by IQAC were met successfully.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
To organize 7 days National Workshop on research methodology and SPSS	Department has successfully organized National Workshop on Research Methodology and Applied Statistics from 25th to 31st May 2015.
To organize National conference	Department has also organized National conference on quality education through application of research and statics in professional education on 31st May 2015.
Plan to organize leadership training programme	Institute have organized 10 days leadership training programme in Raiwala camp site near Haridwar from 29th June to 7th July 2015
Enhancing scheme of Sports board	Institution has sports board which form for the development of game and sport in whole institution. This years institution have to increase amount of sport scholarship and facilities to students
To celebrate annual sport meet	Colourful Celebration of annual sports meet.
Re-layout the wooden surface of indoor stadium	The process of re-layout wooden surface of indoor stadium is in pipe line.
Blood donation camp	Department have conducted Blood Donation Camp

* *Attach the Academic Calendar of the year as Annexure.*

Whether the AQAR was placed in statutory body   Yes [√]   No [ ]

Management [√]   Syndicate [ ]   Any other body [ ]

Provide the details of the action taken.

This report placed to management committee. That department has organized a 7 days workshop on SPSS & research methodology. Committee has appreciated it. Management has also permitted to layout the wooden surface of indoor basketball court according to new dimension.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	N.A			
PG	01	-	-	
UG	01	-		
PG Diploma	N.A			
Advanced Diploma	N.A			
Diploma	N.A			
Certificate	N.A			
Others	N.A			
Total	02			

Interdisciplinary	N.A			
Innovative	N.A			

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02
Trimester	N.A
Annual	N.A

1.3 Feedback from stakeholders*   Alumni ☐   Parents ☐   Employers ☐   Students √
(On all aspects)

Mode of feedback   :   Online √   Manual ☐   Co-operating schools (for PEI) ☐

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Not Applicable

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Not Applicable

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
09	05	01	01	02

2.2 No. of permanent faculty with Ph.D.

05

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
00	00	00	01	00	00	00	00	00	00

2.4 No. of Guest and Visiting faculty and Temporary faculty   NIL

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	3	01	-
Presented papers	5	06	-
Resource Persons	3	03	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Teaching by smart classes Technology

2.7 Total No. of actual teaching days
     during this academic year

203

2.8 Examination/ Evaluation Reforms initiated by
     the Institution (for example: Open Book Examination, Bar Coding,
     Double Valuation, Photocopy, Online Multiple Choice Questions)

By Affiliated University

2.9 No. of faculty members involved in curriculum
     restructuring/revision/syllabus development
     as member of Board of Study/Faculty/Curriculum Development workshop

0   0   0

2.10 Average percentage of attendance of students

80%

2.11 Course/Programme wise
     distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.P.Ed (2014-15)	45	17	28	-	-	62.22%
M.P.Ed (2014-15)	No Admission					
	-	-	-	-	-	-

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

College prepare an Academic calendar. IQAC give some suggestions time to time. Three meetings of IQAC in a session to follow up the activities suggested in calendar.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	Nil
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	Nil
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	06
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	7	-	-	2
Technical Staff	2	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Institute publish their own international journal and have Research and development Cell.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	N.A	N.A	N.A	N.A
Outlay in Rs. Lakhs	N.A		N.A	N.A

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	N.A	N.A	N.A	N.A
Outlay in Rs. Lakhs	N.A	N.A	N.A	N.A

3.4   Details on research publications

	International	National	Others
Peer Review Journals	16	-	-
Non-Peer Review Journals	-	-	-
e-Journals	01	-	-
Conference proceedings	-	05	-

3.5 Details on Impact factor of publications:

Range   1.2.36   Average   01   h-index   -   Nos. in SCOPUS   -

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned	Received
Major projects	N.A			
Minor Projects	N.A			
Interdisciplinary Projects	N.A			
Industry sponsored	N.A			
Projects sponsored by the University/ College	N.A			
Students research projects *(other than compulsory by the University)*	N.A			
Any other(Specify)	N.A			
Total	N.A			

3.7 No. of books published   i) With ISBN No.   X   Chapters in Edited Books   X

ii) Without ISBN No.   X

3.8 No. of University Departments receiving funds from

UGC-SAP X   CAS X   DST-FIST X

DPE X   DBT Scheme/funds X

3.9 For colleges   Autonomy X   CPE X   DBT Star Scheme X

INSPIRE X   CE X   Any Other (specify) X

3.10 Revenue generated through consultancy.   10 K

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	-	02	-	-	-
Sponsoring agencies	-	Self	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons   01

3.13 No. of collaborations   International x   National 03   Any other x

3.14 No. of linkages created during this year   3

3.15 Total budget for research for current year in lakhs :

From Funding agency Nil   From Management of University/College 0.10

Total   10 K

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	N.A
	Granted	N.A
International	Applied	N.A
	Granted	N.A
Commercialised	Applied	N.A
	Granted	N.A

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
N.A						

3.18 No. of faculty from the Institution
     who are Ph. D. Guides
     and students registered under them

01

05

3.19 No. of Ph.D. awarded by faculty from the Institution

X

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 01   SRF X   Project Fellows X   Any other X

3.21 No. of students Participated in NSS events:

University level X   State level X

National level X   International level X

3.22 No. of students participated in NCC events:

University level X   State level X

National level X   International level X

3.23 No. of Awards won in NSS:

University level X   State level X

National level X   International level X

3.24 No. of Awards won in NCC:

University level X   State level X

National level X   International level X

3.25 No. of Extension activities organized

University forum √   College forum √

NCC √   NSS √   Any other X

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

To conduct state level competition of RGPV	Institute have organised RGPV Nodel tennis championship on 9th October 2014. Institute have organised state level tennis championship on 9th October. Institute have organised state level hockey championship on 5th November 2014
To organized various game and sports of M.P. Higher Education and Jiwaji University	Successfully orgainised various Gwalior district and division level cricket, badminton, basketball and hockey championship in men and women section.
Organized summer camp	Summer camp have organised for children as well as parents for the development of physical, mental and social aspects.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	7012.55	-	-	7012.55
Class rooms	14	-	-	14
Laboratories	06	-	-	06
Seminar Halls	01	-	-	01
No. of important equipments purchased (≥ 1-0 lakh) during the current year.		-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	.50	-	-	.5
Others	-	-	-	-

4.2 Computerization of administration and library

> The library is automated with help of library software LIBSYS. Software is installed to provide leading service and book location. All the books in library are having bar code. Library automation has fully done by DELNET.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	3100	42169	100	24640	3200	66,809
Reference Books	970	-	89	-	-	-
e-Books	-	-	-	-	-	-
Journals	10	2098	-	-	10	2098
e-Journals	02	-	-	-	-	-
Digital Database	01	-	-	-	-	-
CD & Video	15	2088	04	820	19	2908
Others (encyclopedia)	17	6840	-	-	-	6840

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	40	35	40	40	40	2	1	2
Added	-	-	-	-	-	-	-	-
Total	40	35	40	40	40	2	1	2

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Free Wi-fi access to all.

4.6 Amount spent on maintenance in lakhs :

i) ICT | 24,820

ii) Campus Infrastructure and facilities | 18,200

iii) Equipments | 1.5

iv) Others | 3,500

Total : | 154,620

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> 1. Conducted Sports-orientation programme for I semester students.
> 2. Parent Teacher Meeting
> 3. Alumni Association Meeting
> 4. Encourage students to participate in meetings/sessions.
> 5. Awareness of job opportunity by training placement cell to final year students. We are helping them to get support the students by deputing them to university, colleges and schools as officials.

5.2 Efforts made by the institution for tracking the progression

> Personal guidance, on both academic and non-academic matters, is made available to the students through mentoring, which is offered in the College at multiplelevels. Besides the course teachers, each class has a class teacher and each student has a mentor, whom the students can approach for academic and personal counselling.
>
> Each student meets their mentor, on a one-to-one basis, at least three times every semester. These are out-of-classroom personal meetings in which the mentor gets to know the student personally and keeps track of his/her academic performance, attendance record, course registration, fulfilment of course requirements and so on, giving guidance where necessary on matters pertaining to academics.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
45	-	-	-

(b) No. of students outside the state

35

(c) No. of international students

-

Men
No	%
38	58

Women
No	%
28	42

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
32	1	-	15	–	44	27	1		17	-	45

Demand ratio   Dropout % 1%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> To enhance the competence of students, workshop, seminars and induction programmes are conducted for them.

No. of students beneficiaries   30

5.5 No. of students qualified in these examinations

NET   01   SET/SLET   X   GATE   X   CAT   X

IAS/IPS etc   X   State PSC   X   UPSC   X   Others   X

5.6 Details of student counselling and career guidance

> Skill development classes communication orientation classes and life skill classes are conducted. Employment opportunity is brought to the students.

No. of students benefitted   30

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
03	20	11	05

5.8 Details of gender sensitization programmes

> College and department seminar are organised.

5.9 Students Activities

   5.9.1 No. of students participated in Sports, Games and other events

State/ University level   13   National level   01   International level   [ ]

No. of students participated in cultural events

State/ University level [nil]   National level [nil]   International level [nil]

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level [06]   National level [01]   International level [NIL]

Cultural: State/ University level [NIL]   National level [NIL]   International level [NIL]

5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution	13	5000
Financial support from government	07	31000
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11   Student organised / initiatives

Fairs   : State/ University level [NIL]   National level [NIL]   International level [NIL]

Exhibition: State/ University level [NIL]   National level [NIL]   International level [NIL]

5.12   No. of social initiatives undertaken by the students [1]

5.13 Major grievances of students (if any) redressed: _____NIL_____

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the Institution

Vision: "To produce technically sound, professionally competent and socially committed individuals imbued with ethical values to serve the society"

Mission: "To build a centre of excellence for learning where young talents can be nurtured to their fullest potential through focus on teaching, learning, research, and innovation in order to improve quality of life of the community and the nation at large. "

Our mission is continual improvement to knowledge, skills and personality development of our students so that they succeed in their life to be a good teacher and researcher.

The vision & mission of the institute are made known to stakeholders through

- Prospectus & Brochure
- Institute" Website
- Handbills distribution in carrier fairs
- Carrier Fairs where the counter of the institute works as information centre
- Personnel Communication

6.2 Does the Institution has a management Information System

The management and head of the college are always in interactive mode with each other. The principal and HOD get the feedback from teachers, students and the public with regards to the teaching quality, curriculum and extra-curricular activities and infrastructural demands. After thorough discussion and deliberations in the meetings, the decisions are taken for their implementation keeping in view the available resources.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The Department follows the curriculum designed and prescribed by the Jiwaji University. It offers the one year Bachelor course and two year Master"s Degree course . Both the courses are offered in semester mode

6.3.2 Teaching and Learning

1. Students are involved in tutorials, laboratories and seminars
2. Life skill courses are imbibed
3. Knowledge management skills are inculcated by inviting students" ideas and concepts in projects
4. By encouraging them to use the Institutional facility like digital library and educational gadgets
5. By encouraging them to present papers in national seminars
6. Quiz Programs, Field Trip, Citizen Camp Activity etc., are conducted by involving the students

6.3.3 Examination and Evaluation

➢ Class Room Test

➢ Common Internal Assessment Test

➢ Seminars And Presentations

➢ University Examinations

6.3.4 Research and Development

Being a self finance private institution it has no research projects from Govt. agencies, but the management has encouraged our faculty members providing incentives, to conduct national and international seminars, workshops publishing the journal totally financed by the management. The students are also motivated to present the paper in the seminar and conferences. Our staff members have presented papers in the seminars and workshops organized by other universities and colleges. Faculty members have availed the opportunity to attend the orientation and refresher courses on academic leave.

Our department have been organised National Workshop on Research methodology and statistics from 24th to 31st June, 2015.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The Library, with required space, sufficient number of books and journals, Internet, and other support facilities, are located in the building.

The Department has ICT Classrooms where the provision of OHPs, LCD Projectors including Multimedia learning, facility through smart class, wi-fi connectivity and internet access are given to the students. The College also has one fully furnished and equipped Computer Lab.

The Institute is endowed with excellent physical infrastructural facilities to support the teaching-learning process as per NCTE norms. The main campus is spread over 10.26 acres of land. A master plan has been prepared for the campus. The department has separate self-contained building. Our College has spacious seminar/conference halls, adequate number of classrooms, well-equipped laboratories, chambers for the faculty and discussion room to facilitate the academic programs. The department has a separate administrative office.

Physical Infrastructure

The College has an out-door and an Indoor Sport Complex for sports and games activities. The infrastructure involves spacious class rooms with proper lighting and ventilation, seating arrangement with proper visibility for both students and lecturers

Indoor facilities

S. No	Name	No	Surface	Light Arrangement
1	Badminton	2 +2	Wooden	Flood light
2	Basketball	1	Wooden	Flood light
3	Table Tennis	6	Hard surface	Flood light
4	Squash Court	1	Wooden	Flood light
5	Billiard Room	1	Hard surface	Proper light
6	Sauna	1	Wooden	Proper light
7	Steam	1	Hard and	Proper light
8	Jacuzzi	1	Hard	Proper light
9	Multi gym	2	Hard	Proper light
10	Shooting Range	1	Hard	Proper light
11	Judo	64	Mats	Proper light
12	Changing Room for boys and girls	2	-	Proper light
13	Office	1	-	Proper light
14	Guest Room	1	-	Proper light
15	Store room	3	-	Proper light
16	Wash Room	4	-	Proper light
17	Free space for yoga	1	Hard	Proper light
18	Standby 32kv Gen	1	--	Proper light

Outdoor facilities

S. No	Name	No	Surface	Light Arrangement
1	Boxing Ring	1	Hard	Proper light
2	400 meters Athletic Track	1	Clay	Proper light
3	Football (separate)	1	Grass y	Proper light
4	Hockey	1	Grassy	Proper light
5	Cricket	1	Grassy	Proper light
6	Volleyball	2	Clay	Proper light
7	Basketball	2	All weather	Flood light

- Standby 32kv Gen Set for uninterrupted power supply.
- Health and Care measure
- Which is periodically tested Hygienic food is supplied in the canteen and Hostel.
- Sick room with all essential items is available in the campus.
- The above infrastructure were fully utilized for the students those who are undergoing B.P.Ed. and M.P.Ed courses. Further these facilities are utilized for outsiders, staff and students of sister institutions to maintain their health and fitness. Hence all our sports infrastructure are in optimum use.

Laboratories: The College has six well-equipped laboratories, the Department has one technology-enabled laboratory for conducting computer and research programme.The labs available are as below:

1. Health, Anatomy & Physiology

2. Exercise Physiology

3. Sports Psychology

4. Sports Biomechanics

5. Measurement and Sports Training

6. Athletic, Rehabilitation and Care

6.3.6 Human Resource Management

There is a system for obtaining the support and implementation of human and financial resources. The human resource is deployed through college level selection committee (in case of an emergent situation) followed by dully constituted selection committee of the University. As per the approved budget the allocations are released as an main the need is generated.

6.3.7 Faculty and Staff recruitment

Advertisement are given in news papers and staff members are selected by the selection committee as per NCTE, UGC & University norms.

6.3.8 Industry Interaction / Collaboration

- Lakshmibai National Institute of Physical Education, Gwalior
- Physical Education Federation of India
- State / National Sports Associations
- Global Education Research Association
- All India Association of Educational Research

6.3.9 Admission of Students

Admission of the students is based on their merit at the qualifying examination, entrance test and the norms framed by Department of Higher Education, Govt. of MP and Jiwaji University for B.P.Ed. & M.P.Ed. Students are selected through a systematic procedure based on marks secured in Entrance test. For reserved category, there is a relaxation in the qualifying marks. The Registration forms received are well scrutinized by the admission cell and a list of eligible candidates is tabulated and the rank list of candidates is prepared based on the marks obtained in the qualifying examination and entrance test. The guidelines of Higher Education Department, Govt. of M.P. and Jiwaji University are followed for admissions. The rank list is displayed on notice board and the communication about selection is sent to the students by post & telephonically. The whole process is transparent and foolproof.

6.4 Welfare schemes for

Teaching	Yes
Non teaching	Yes
Students	Yes

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes   No   ✓

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes		Yes	Self
Administrative	Yes		Yes	Account section

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes [ ]   No [✓]

For PG Programmes   Yes [ ]   No [✓]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

> The problem of the students are indentified through teacher mentor system by the faculty & discussed with the principal. The institution takes appropriate steps to help the students to overcome their problems. The weak students are given one to one counselling and tutorial are also arranged.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

> N.A

6.11 Activities and support from the Alumni Association

> Alumni association have organised tournaments and cultural events in campus as well as Differents School and colleges of Gwalior region.

6.12 Activities and support from the Parent – Teacher Association

> Parents and teacher association have to organised various activities which help to develop moral as well as professional qualities among students which help to achieve all round development of students.

6.13 Development programmes for support staff

> - To enhance the competence of teaching faculty, workshops, seminars, orientation & induction programmes are conducted for them.
> - The faculty is attending special clinics for their own specialization.

6.14 Initiatives taken by the institution to make the campus eco-friendly

> In the campus 90% uses of LED lights is ensured to save the electricity. Throughout the campus the plants and trees are irrigated by Drip method. For water harvesting every single drop of runaway water is channelized to two big water recharging ponds.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> The redressal cell provides tripartite settlement service, which includes members of staff, principal and management. The grievance in our college relating to admission, scholarship, university result, payment of fees, assignments etc are redressed through the same.
>
> In addition to this suggestion box is maintained at prominent location in campus. This is periodically opened in the presence of committee members. Suggestion recorded in register & necessary recommendation made by management & administration.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> All the activities decided at beginning of the year are completed.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> **Consultancy** Our staff members assist in the establishment of track, playfields to the nearby schools at free of cost. Our staff members and students are officiating the meets and tournament of nearby schools and colleges.
>
> **Research**
> Granting increment to the faculty who obtained Ph.D degree
> Research articles of staffs and students are published in Biannual journal which is published by our college free of cost.

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> Institution have to organised rally as well as exhibition to aware the students about the save the environment in the occasion of World Environment Day & Mass Yoga on World Yoga Day on 21st June 2015.

7.5 Whether environmental audit was conducted?   Yes ☐ ✓   No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

> The PG Course failed to get any students because of the wrong initiatives on different fronts hence great loss for the institute.

8. **Plans of institution for next year**

> 1. National Workshop Yoga education.
>
> 2. Faculty Development Programme.
>
> 3. Leadership & Adventure Training Programme for Students.
>
> 4. To organize sports quiz competition.

Name: **Dr. Rama Tyagi**   *Name:* **Dr. Arun Kumar Tyagi**

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Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

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