## **CHECKLIST OF DOCUMENTS**

- Application form
- Twelve passport size photographs with name and registration number at the back.
- Class X mark sheet /certificate in original with seven photocopies.
- Class XII mark sheet / certificate in original with seven photocopies.
- Transfer Certificate/School Leaving Certificate.
- Character Certificate.
- Migration Certificate.
- Gap Certificate (if any).
- Caste Certificate (for SC/ST/OBC).
- Domicile Certificate in original.
- Photocopy of the mark sheet of the qualifying Entrance Examination (for engineering, management, and pharmacy courses).
- Photocopy of the admit card for the qualifying Entrance Examination.

- Form for issue of Identity Card.
- Ten self-addressed, stamped envelope of size 9"x4".
- Anti-ragging Undertaking by the Parent/Guardian and Student as per the order of the Hon'ble Supreme Court.
- Laptop Lease Undertaking (for management students)
- Hostel fee will be charged extra at Rs. 36,000 per year.
- After the first year, bus facility is optional.
- For foreign nationals, admissions to courses like B. Pharma., B.E. and MBA will be done through the concerned embassies. The students will be required to submit their certificates through the embassies. There will no entrance examination for these courses.

No separate fee will be charged for availing of the amenities at the Institute.