

Important Instructions to Participants

1. Participants are requested to install Zoom Meeting App for presentation and login with registered e-mail ID at ICSMMCT.
2. Since the link is unique for each participant therefore participants are requested not to share the link with others.
3. Kindly use your **Name** and **Paper ID** as a display name on Zoom App (For Example: **Dr R Kumar, ICSMMCT_01011**).
4. Join the Zoom meeting 10 minutes prior the scheduled time of presentation.
5. Prepare your presentation as per the given PPT Format.
6. Prepare the presentation for time duration 7 minutes followed by 3 minutes for QA session.
7. Don't use video, software animation etc. in presentation.
8. Use simple text most preferable Times New Roman.
9. Keep your Mic off during session except your presentation and Q & A round (If necessary). During your presentation, keep your video ON.
10. Session chairs are very reputed in their field, therefore please maintain decorum. In case of any indiscipline, the session chair/organizer may mute/block the participants.
11. A Google form (compulsory to fill) will be circulated during the session for collecting the information of the presenter (i.e. name to be printed on certificate).
12. In case of any technical issue in joining the meeting, kindly contact/WhatsApp @ **+91 9826900722/9754728428/ 7000757794**